

White City Water
Improvement District
Meeting of the
Staff Planning /
Board of Trustees

March 21, 2024

5:00 p.m.

WHITE CITY WATER IMPROVEMENT DISTRICT BOARD OF TRUSTEES

999 East Galena Drive
Sandy Utah
Thursday, March 21, 2024
5:00 P.M.

A G E N D A

This meeting will not have a virtual/electronic component. Those interested in participating will need to attend personally or make other arrangements.

Portions of the meetings may be closed for reasons allowed by statute. Motions relating to any of the items listed below, including final action, may be taken.

5:00 p.m. – PLANNING MEETING

1. Call to Order and Determination of Quorum
2. Sunrise Engineering Report -- Cliff Linford
 - Status of Water Storage Tank
 - Status of 10000 South Pipeline Project
 - General Engineering including Well 8 Discharge Pipe

3. Manager Reports

Operations Manager Report

- Water Usage Report and Discussion re: per capita use
- General Repair and Maintenance Update

Assistant General Manager's Report

- Elaine Christensen Retirement Lunch March 29 12:00 to 2:00 PM at WCWID

Office Manager Report

- Newsletter Deadline March 25, 2024

General Manager's Report

- Legislative Report
- Election Issues
- Status of Water Change Application(s)

4. Close Planning Meeting

Notice of Special Accommodation During Public Meetings: In Compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the office at 801-571-3991 at least three days prior to the meeting.

RECESS – OPEN BOARD OF TRUSTEES GENERAL MEETING

1. Call to Order and Determination of Quorum
2. Public Comment

Any person wishing to comment on non-public hearing matters or other water system issues may do so by coming to the table and giving their name and address for the record. Comments should be limited to 3 minutes unless additional time is granted by the Chair.

3. Approval of Minutes of February 21, 2024
4. Accountant/Financial Report
 - Year to Date Report for February 2024
 - Approval of February 2024 Expenses
5. General Managers Report
 - Upcoming Conferences, Seminars & Meetings:
 - Water Fall Summit – Davis Convention Center
 - Caselle Annual Conference – October 15-16, 2024; Salt Lake City
6. Discussion and Action RE: Appointment of Ryan Johnson as Deputy Election Clerk
7. Closed Sessions, if needed as allowed under Utah Code Ann. 52-4-205
 - A. Discussion of the Character, Professional Competence or Physical or Mental Health of an Individual.
 - B. Strategy sessions to discuss pending or reasonably imminent litigation.
 - C. Strategy sessions to discuss the purchase, exchange, or lease of real property.
 - D. Discussion regarding deployment of security personnel, devices, or systems; and
 - E. Investigative proceedings regarding allegations of criminal misconduct.
8. Water System Issues
9. Suggested Items for Future Board Meetings.
10. Adjourn

WHITE CITY WATER IMPROVEMENT DISTRICT
Board of Trustees
District Office
999 Galena Drive
Sandy, Utah

Wednesday, February 21, 2024

5:00 PLANNING MEETING

Members Present: Paulina Flint, Chair; Bob Johansen, Vice Chair; Christy Seiger-Webster, Clerk (attending by telephone); Cody Cutler

Members Excused: Garry True, Treasurer

Others Present: Paul Ashton, Elaine Christensen, Sue Dean, Ryan Johnson, Cliff Linford, James Lucas

1 Call to Order and Determination of Quorum The Planning Committee meeting of the White City Water Improvement District Board of Trustees was called to order at 5:00 pm on Wednesday, February 20, 2024 by Chair Paulina Flint. It was determined a quorum was present, with Christy Seiger-Webster attending by telephone and Garry True excused.

1. Sunrise Engineering Report - Cliff Linford

· Status of Water Storage Tank - Cliff reported the tank project is shut down right now awaiting delivery of parts to connect the tanks. Pipe that is in has been pressure tested and bact tested. Part is expected the first week in March. We are also waiting for better weather before doing the water reset on the tank. We need 40 degrees for a couple of days to allow the grout time to dry.

· Status of 10000 South Pipeline Project
Cliff reported we had to adjust the plan set a little bit due to Sandy requirements on spacing on pipes. We had to increase depth on some crossings associated with their utilities. We proposed a distance 6 inches in the plan, they wanted 18", and we compromise at 1 ft. The new plan has been approved by Sandy and there will be some cost increases due to additional pipe required. Sandy has requirements regarding asphalt, we are waiting for better weather before setting asphalt. They only allow 1,000 ft. to be open at a time.

· Status of 2024 WCWID Capital Facilities Plan - a draft copy is now complete. Ryan has it to review. The only change from the Retreat is related to the tank farm, adding replacement tanks, also updated the water supply plan adding Harston Tank # 2. He is finalizing the plan to be presented next month.

- Upgrades to the building will include: piping, replace roof, make building a bit bigger to accommodate new equipment needs .
- Work Release for Amber Ln/Poppy Ln Pipeline Replacement Projects - Cliff reported a draft Work Release is in the meeting packet combining the Amber Lane/Poppy Lane projects. The projects were combined into one to save money The survey has been completed. The work release totals \$ 20,500. If separate about \$27,000, saving \$7,000 .
- General Engineering-Well 8 will be covered under General Engineering. **It was moved by Mr. Cutler seconded by Mr. Johansen the Sunrise Engineering Report be accepted. The motion was approved with the following vote: Messrs. Cutler and Johansen, aye; Ms. Seiger-Webster and Flint, aye.**

3, Manager Reports

Operations Manager Report

- Water Usage Report and Discussion of Per Capita use - James reported for January we billed 21 M, gallons, produced 23.6 M gallons a difference of 2.6M or 11.21% Per capita use is 164 which is well below the goal.
- General Repair and Maintenance Update - a really weird day a broken line on Carnation. The line was frozen. We repaired the line and changed the valve out. Hydrant was repaired on Garnet Filled line between 2 vaults at the tank site, pressure tested and bacT tested. Meter replacement continues t a rapid pace. A new water worker has been hired starts on Monday. **It was moved by Mr. Johansen, seconded by Ms Seiger-Webster the Operations Manager Report be accepted. The motion was accepted with the following vote: Messrs. Cutler and Johansen, aye; Ms. Flint and Seiger-Webster, aye.**

Assistant General Manager Report

- Report on WCWID Staffing Needs - Ran reported Water Worker, Ian Peterson has been hired and will start on Monday. Also, , a new front desk clerk , Michelle Gusman was hired and is doing very well. They will be an asset to the District, and he looks forward to working with them.
- PTIF/Financial Update- Ryan reviewed PTIF account status.. It looks like our off- peak monthly revenue will be about \$ 280,000with the new rate increase. Total bond payment is now \$130,000 per month. An adjustment to the PTIF monthly formula was discussed, for the winter months. Returning to the original formula during the summer. The goal is not to make withdrawals for operations from the PTIF. We wont know where we are til we have 1 year with these rates. **It was moved by Mr. Johansen, seconded by Mr. Cutler the Assistant General Manager Report be accepted. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. Johansen and Cutler, aye.**

Office Manager Report

- Newsletter Deadline - February 26, 2024 - Elaine advised items for the newsletter are due by February 26, 2024, It was suggested a item regarding the Lead & Copper Survey . encouraging responses.
- Annual Shred is scheduled for March 14, 2024 - The annual shred event is scheduled for March 14 . Have your items for shredding at the office by the 13. We could put this in the upcoming newsletter. **IT was moved by Mr. Johansen, seconded by Mr. Cutler the Office Manager Report be accepted. The motion was approved with the following vote: Messrs. Cutler, and johansen aye, Ms. Flint and Seiger-Webster, aye. y**

General Manager Report

- Legislative Report - Paul advised the session ends next week. Water bills are moving forward. He reviewed various bills of concern to districts, including: a Bill authorizing Dept of Water Quality to impose additional fees for services they render, a bill wanting to imposing a penalty on anyone watering their lawn between December and April. , importing of water from out of state was also discussed. Other legislative issues were reviewed. Paul discussed issues related to elections in municipal or general election cycles, filing dates and canedate declarations for office.
- Status of Water Change Application(s) Paul reported he and Don Barnett are working to set up a meeting on change applications **It was moved by Mr. Johansen, seconded by Mr. Cutler the General Manager Report be accepted. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. Cutler and Johansen, aye.**

4. Close Planning Meeting - The Planning Committee Meeting was closed

To Do's
White City Water Improvement District
Planning Committee
Wednesday, February 21, 2024

1. Report on Status of Water Storage Tank
2. Report on Status of 10000 South Pipeline Project
3. Report on Capital Facilities Plan and Water Supply Plan
4. Status of Well #8
5. Status of Amber Lane/Poppy Lane Project
6. Report on status of meeting with Don Barnett re: Change Applications

RECESS - OPEN BOARD OF TRUSTEES GENERAL MEETING

**WHITE CITY WATER IMPROVEMENT DISTRICT
Board of Trustees
District Office
999 Galena Drive
Sandy, Utah**

Wednesday, February 21, 2024

Minutes

Members Present: Paulina Flint, Chair; Bob Johansen, Vice Chair; Christa Seiger-Webster,
Clerk (attending electronically); Cody Cutler

Members Excused: Garry True, Treasurer

Others Present: Paul Ashton, Elaine Christensen, Sue Dean, Ryan Johnson, Cliff Linford,
James Lucas, Dave Sanderson

1. Call to Order and Determination of Quorum

The regular meeting of the White City Water Improvement District Board of Trustees was called to order on Wednesday, February 21, 2024 by Chair Paulina Flint at the District Office. It was determined a quorum was present with Ms. Seiger-Webster joining the meeting by telephone and Mr. True excused.

2/ Public Comment -

Mr. Ashton advised there are no public representatives present and no public comment has been received in writing or electronically.

3. Approval of Minutes of January 6, 2024 Board Retreat

After review, **It was moved by Mr. Cutler, seconded by Mr. Johansen the WCWID Board of Trustees Retreat minutes of January 6, 2024 be approved. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. Cutler and Johansen, aye.**

4 Approval of Minutes of January 17, 2024

After review, **It was moved by Mr. Johansen, seconded by Ms. Seiger-Webster the WCWID Board of Trustees meeting minutes of January 17, 2024 be approved. The**

motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. Cutler and Johansen, aye.

White City Water Improvement District
Board of Trustees
Wednesday, February 21, 2024

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5. Accountant/Financial Report

Year to Date Report for January, 2024 Dave Sanderson reviewed the year to date statements and charts which are included in the meeting packet. He distributed the Residential Water Sales Report for 2023. He noted preparations are underway for the annual audit. **It was moved by Mr. Johansen, seconded by Mr. Cutler**

the Year to Date Report for January, 2024 be accepted. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. Johansen and Cutler, aye.

Approval of January, 2024 Expense- After review, **It was moved by Mr. Johansen, seconded by Ms. Seiger-Webster the January, 2024 Expenses be approved. The motion was approved with the following vote: Messrs. Johansen and Cutler, aye; Ms. Seiger-Webster and Flint, ay**

6. General Manager Report

Mr. Ashton reviewed the upcoming conferences. If attendance is not accurate please let us know.

Upcoming Conferences, Seminars and Meetings

- RWAU Conference - Fe. 297 0 March 1, 2024, - St. George, **Paulina, Bob, Cody, Christy, Ryan and Danny- Registered**
- Utah Water Law and Policy Seminar - March 18, 2024 St. George - **Paulina, Pau., Bob and Cody - Registered**
- UWUA Workshop - March 19-20 - St. George **Bob, Cody, Paulina & Paul**

It was moved by Mr. Johansen, seconded by Mr. Cutler the General Manager Report be accepted. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. Cutler and Johansen, aye.

7. Discussion and Action re: Sunrise Engineering Work Release 2024-1 - Combined Amber Ln/Poppy Ln. Pipeline Replacement Projects -

Paul advised Work Release 2024-02 is included in the meeting packet for review. This project combines the Amber Lane and Poppy Lane Pipeline Replacements which saves about \$7,000.00, Total cost of the combined projects is \$20,500. After review and discussion, **It was moved by Mr. Johansen, seconded by Ms. Seiger-Webster**

Sunrise Work Release 2024-1 be approved. The motion was approved with the following vote: Messrs. Cutler and Johansen, aye; Ms. Seiger-Webster and Flint, aye.

White City Water Improvement District
Board of Trustees
Wednesday, February 21, 2024

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8 Discussion and Action Re: 2024 Election

Mr. Ashton asked the Board for their input on moving our election to the municipal election cycle. If not, he will move in another direction. After discussion, the Board indicated they did not want to move to the municipal cycle.

9 Closed Session as needed as allowed Under Utah Code Ann. 52-4-205

It was moved by Mr. Johansen, seconded by Ms. Seiger-Webster the public meeting be closed and the Board move into Closed Session as allowed by Utah Code 52-4-205 to discuss Real Property issues. The motion was approved with the following vote: Messrs. Johansen and Cutler, aye; Ms. Flint and Seiger-Webster, aye. Present during the Closed Session were: Paul Ashton, Paulina Flint, Sue Dean-Kimball, Ryan Johnson, Bob Johansen, Christy-Seiger-Webster and Cody Cutler.

The Closed Session was not recorded and no minutes were taken.

It was moved by Mr. Johansen, seconded by Mr. Cutler that the Closed Session be closed at 6:11 p.m. and the public meeting reconvened. The motion was approved with the following vote: Messrs. Cutler and Johansen, aye; Ms. Seiger-Webster and Flint, aye.

I, Paulina Flint, Chair of the White City Water Improvement District Board of Trustees hereby certify that on Wednesday, February 21, 2024 the Board moved into Closed Session as allowed under Utah Code Ann. 52-4-205, to discuss Real Property Issues. No other decisions or actions were taken at that time. ;

Paulina F. Flint, Chair

- A. Discussion of the character, professional competence or physical or mental health of an individual.
- B. Strategy Session to discuss pending or reasonably imminent Litigation
- C. Strategy Session to discuss the purchase, lease or exchange of real property

- D. Discussion regarding deployment of security personnel or devices or systems, and
- E Investigative proceedings regarding allegations of criminal misconduct.

It was moved by Mr. Johansen, seconded by Ms. Seiger-Webster the Closed Session be closed The meeting was closed at 6:11 p.m.

White City Water Improvement District
Board of Trustees
Wednesday, February 21, 2024

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10 Water System Issues

DRAFT
Ms. Flint reported on items related to the roadway and sidewalks at 1300 E. and Sego Lily Dr.
Work is expected to begin mid April.

11. Suggested Items for Future Board Meetings

Possible discussion at a future time of sale of water.

12, Adjourn -

It was moved by Mr. Johansen the meeting adjourn.

Respectfully submitted,

Approved:

Susan A. Dean, Secretary

Paulina Flint, Chair

To Do
White City Water Improvement District
Board of Trustees
Wednesday, February 21, 2024

1. Paul to report on status of 2024 Legislative issues
2. Paul to report on status of real property issues
3. Place possible sale of water on a future agenda for discussion

WHITE CITY WATER (DISTRICT)
BALANCE SHEET
FEBRUARY 29, 2024

FUND 51

ASSETS

51-1111	CASH - US BANK CHECKING ACCT	112,398.17
51-1113	XPRESS BILL PAY CLEARING	110,584.57
51-1120	CASH CLEARING - UTILITIES	(3,112.21)
51-1131	PETTY CASH	150.00
51-1153	PTIF #5822 RW FUND	19,313.20
51-1155	PTIF #5507 -- OPERATING FUND	1,480,473.83
51-1156	PTIF #1454 CAPITAL RESERVE	945,968.04
51-1158	PTIF #4779 CAPITAL IMPROVEMENT	1,059,499.55
51-1159	2020 BOND DEBT 248891000	23,464.64
51-1161	2020 BOND DEBT RES 248891001	101,039.55
51-1163	2015 BOND SERIES 240217000	.01
51-1180	2021 BOND DEBT #221884000	89,950.85
51-1181	2021 BOND SINK A #221884001	42,117.30
51-1182	2021 BOND SINK B #221884002	17,347.17
51-1183	2021 COI #221884003	6.18
51-1192	2022 PROJECT FUND 247852001	3,588,791.08
51-1193	2022 BOND FUND 247852000	91,122.32
51-1311	CUSTOMER ACCOUNTS RECEIVABLE	189,558.53
51-1511	INVENTORY	330,554.13
51-1561	PREPAID INSURANCE	28,500.94
51-1610	CONSTRUCTION IN PROGRESS	3,505,623.17
51-1611	LAND	682,813.32
51-1621	BUILDINGS	3,224,642.34
51-1631	WELLS AND STORAGE FACILITIES	6,902,769.45
51-1632	SUPPLY TRANSMISSION LINE	9,833,541.82
51-1633	METERS AND HYDRANTS	1,361,174.65
51-1640	INVESTMENT COMPANY	3,354,986.92
51-1641	OFFICE FURNITURE AND EQUIPMENT	82,900.59
51-1642	ACCUMULATED DEPRECIATION	(10,761,979.49)
51-1651	MACHINERY & EQUIPMENT	808,962.88
51-1661	VEHICLES	43,213.00
51-1800	DEFERRED OUTFLOW PENSION	202,102.00
51-1802	DEFERRED OUTFLOW REFUNDING 16	23,528.11
51-1804	DEFERRED OUTFLOW REFUNDING 21	541,907.78
	TOTAL ASSETS	28,033,914.39

LIABILITIES AND EQUITY

WHITE CITY WATER (DISTRICT)
BALANCE SHEET
FEBRUARY 29, 2024

FUND 51

LIABILITIES

51-2211	ACCRUED PAYROLL PAYABLE	34,319.55	
51-2221	FEDERAL TAX PAYABLE	(7,470.16)	
51-2222	STATES PAYROLL TAXES PAYABLE	59.86	
51-2223	RETIREMENT PAYABLE	166.13	
51-2224	INSURANCE PAYABLE	(1,666.59)	
51-2225	WORKERS COMP PAYABLE	1,537.14	
51-2227	GARNISHMENTS	(110.77)	
51-2300	NET PENSION LIABILITY	79,541.00	
51-2500	CURRENT BOND MATURITIES 2015	110,000.00	
51-2503	CURRENT BOND MATURITIES 2020	172,000.00	
51-2504	CURRENT BOND MATURITIES 2021 B	30,000.00	
51-2507	CURRENT BOND MATURITIES 2021 A	525,000.00	
51-2508	CURRENT BOND MATURITIES 2022	120,000.00	
51-2510	ST COMPENSATED ABSENCES	12,864.29	
51-2551	ACCRUED INTEREST PAYABLE	90,000.00	
51-2630	LT COMPENSATED ABSENCES	95,534.17	
51-2649	2022 BOND PAYABLES	7,880,000.00	
51-2656	2020 BOND PAYABLES	1,932,000.00	
51-2657	2021 BOND PAYABLES B	7,115,000.00	
51-2658	2021 BOND PAYABLES A	450,000.00	
51-2664	2015 PREMIUM ON REFUNDING	441,256.00	
51-2668	2022 PREMIUM ON REFUNDING	254,570.20	
51-2795	DEFERRED INFLOWS PENSION	1,471.00	
	TOTAL LIABILITIES		19,336,071.82

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
51-2999	RETAINED EARNINGS-BEGIN OF YR	9,884,747.96	
	REVENUE OVER EXPENDITURES - YTD	(1,186,905.39)	
	BALANCE - CURRENT DATE	8,697,842.57	
	TOTAL FUND EQUITY		8,697,842.57
	TOTAL LIABILITIES AND EQUITY		28,033,914.39

WHITE CITY WATER (DISTRICT)
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

		FUND 51				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>						
51-3710	METERED SALES - RES CUSTOMERS	280,395.11	562,617.09	4,500,000.00	3,937,382.91	12.5
51-3715	OTHER WATER REVENUES	.00	.00	2,500.00	2,500.00	.0
51-3720	METERED SALES - COMMERCIAL	3,506.00	7,016.50	85,000.00	77,983.50	8.3
51-3725	APPROPRIATED FUND BALANCE	.00	.00	7,259,652.00	7,259,652.00	.0
51-3780	LATE CHARGES	(7.50)	2,655.00	40,000.00	37,345.00	6.6
51-3810	MISCELLANEOUS REVENUE	115.02	718.65	10,000.00	9,281.35	7.2
51-3900	INTEREST & DIVIDEND INCOME	40,592.14	56,921.27	75,000.00	18,078.73	75.9
TOTAL FUND REVENUE		324,600.77	629,928.51	11,972,152.00	11,342,223.49	5.3

WHITE CITY WATER (DISTRICT)
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

FUND 51

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
51-5100-110 SALARIES & WAGES - EMPLOYEES	27,138.56	51,102.24	530,276.00	479,173.76	9.6
51-5100-111 OVERTIME/ON-CALL	.00	.00	1,000.00	1,000.00	.0
51-5100-115 COMPENSATION - TRUSTEES	2,083.35	4,166.70	29,500.00	25,333.30	14.1
51-5100-130 BENEFITS	12,556.54	24,511.98	250,071.00	225,559.02	9.8
51-5100-210 DUES & MEMBERSHIPS	327.00	2,628.00	41,135.00	38,507.00	6.4
51-5100-231 TRAVEL EXPENSES	242.79	311.79	23,000.00	22,686.21	1.4
51-5100-240 OFFICE SUPPLIES	377.67	269.92	10,500.00	10,230.08	2.6
51-5100-245 POSTAGE / PRINTING	3,401.98	6,554.85	45,550.00	38,995.15	14.4
51-5100-250 EQUIP. MAINT. CONTRACTS	5,300.36	8,868.67	51,410.00	42,541.33	17.3
51-5100-270 UTILITIES	2,437.47	4,439.88	37,460.00	33,020.12	11.9
51-5100-300 BAD DEBT EXPENSE	(56.98)	(44.91)	.00	44.91	.0
51-5100-310 MISC. PROFESSIONAL SERVICES	17,678.17	22,550.90	132,425.00	109,874.10	17.0
51-5100-311 ACCOUNTING	.00	4,155.00	41,000.00	36,845.00	10.1
51-5100-330 TRAINING REGISTRATIONS	1,570.00	3,210.00	14,810.00	11,600.00	21.7
51-5100-510 INSURANCE - GENERAL LIABILITY	1,431.00	1,431.00	65,000.00	63,569.00	2.2
51-5100-530 INTEREST EXPENSES	1,103,725.15	1,103,725.15	1,056,078.00	(47,647.15)	104.5
51-5100-610 BANK / TRUSTEE FEES	.00	88.72	27,000.00	26,911.28	.3
51-5100-620 EQUIPMENT REPLACEMENT	2,830.26	2,830.26	.00	(2,830.26)	.0
51-5100-622 LITIGATION	.00	.00	3,000.00	3,000.00	.0
51-5100-625 MISC. EXPENSES	.00	.00	8,950.00	8,950.00	.0
51-5100-629 BOARD CONTINGENCY	.00	.00	14,000.00	14,000.00	.0
51-5100-720 BUILDING IMPROVEMENTS/MAINT	465.94	1,524.74	17,694.00	16,169.26	8.6
51-5100-730 EQUIPMENT	.00	.00	11,200.00	11,200.00	.0
51-5100-740 UNIFORMS	.00	.00	5,750.00	5,750.00	.0
TOTAL ADMINISTRATION	1,181,509.26	1,242,324.89	2,416,809.00	1,174,484.11	51.4
<u>CAPITAL PROJECTS</u>					
51-5110-733 10000 S TRANSMISSION LINE & CON	.00	.00	3,755,000.00	3,755,000.00	.0
51-5110-740 WELL HOUSES IMPROVEMENTS	.00	.00	100,000.00	100,000.00	.0
51-5110-750 STORAGE GARAGE LOT	.00	.00	100,000.00	100,000.00	.0
51-5110-751 MAINLINE REPLACEMENTS	.00	.00	580,000.00	580,000.00	.0
51-5110-765 METER REPLACEMENTS	.00	.00	200,000.00	200,000.00	.0
51-5110-770 10000 SOUTH TRANSMISSION LINE	198,543.33	198,543.33	.00	(198,543.33)	.0
51-5110-775 HARSTON TANK NO. 2	262,396.45	262,396.45	3,426,220.00	3,163,823.55	7.7
TOTAL CAPITAL PROJECTS	460,939.78	460,939.78	8,161,220.00	7,700,280.22	5.7

WHITE CITY WATER (DISTRICT)
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

FUND 51

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS</u>					
51-5160-110 SALARIES & WAGES - EMPLOYEES	22,049.22	44,098.44	257,004.00	212,905.56	17.2
51-5160-111 OVERTIME/ON-CALL	841.25	2,231.50	25,400.00	23,168.50	8.8
51-5160-130 BENEFITS	11,523.67	23,171.19	162,552.00	139,380.81	14.3
51-5160-210 DUES & MEMBERSHIPS	45.00	45.00	1,720.00	1,675.00	2.6
51-5160-230 VEHICLE MAINTENANCE	1,870.15	2,732.09	34,244.00	31,511.91	8.0
51-5160-231 TRAVEL EXPENSES	225.00	225.00	3,000.00	2,775.00	7.5
51-5160-250 REPAIRS & MAINTENANCE SUPPLY	24,875.29	27,006.97	423,200.00	396,193.03	6.4
51-5160-270 UTILITIES	9,976.10	11,553.54	390,823.00	379,269.46	3.0
51-5160-310 SCADA/WELL MAINTENANCE	429.00	429.00	21,000.00	20,571.00	2.0
51-5160-330 TRAINING & REGISTRATIONS	.00	940.00	2,680.00	1,740.00	35.1
51-5160-620 WATER SAMPLING/TESTING	811.50	1,136.50	30,000.00	28,863.50	3.8
51-5160-740 EQUIPMENT	.00	.00	42,500.00	42,500.00	.0
TOTAL OPERATIONS	72,446.18	113,569.23	1,394,123.00	1,280,553.77	8.2
TOTAL FUND EXPENDITURES	1,714,895.22	1,816,833.90	11,972,152.00	10,155,318.10	15.2
NET REVENUE OVER EXPENDITURES	(1,390,294.45)	(1,186,905.39)	.00	1,186,905.39	.0

Journal	Payee or Description	Date	Check Number	Amount
CD1	IT NOW MONTHLY BILLING --	02/29/2024	1	1,530.40
CD1	FEDERAL EFT TAX DEPOSIT -- PAYROLL	02/29/2024	3	3,707.83
CD1	URS ACH RETIREMENT DEPOSIT -- PAYROLL	02/29/2024	5	4,565.52
CD1	i.t. Now-Replacement PC's Inv#M72480	02/09/2024	7	2,830.26
CD1	CASELLE MONTHLY BILLING --	02/09/2024	9	1,383.00
CD1	XPRESS BILL PAY MONTHLY BILLING --	02/09/2024	11	1,805.00
CD1	PAYMENT TECH FEE	03/01/2024	13	1,414.73
CD1	PAYMENT TECH FEE	03/01/2024	15	820.24
CD1	IT NOW MONTHLY BILLING --	03/04/2024	17	1,546.30
CD1	FEDERAL EFT TAX DEPOSIT -- PAYROLL	03/04/2024	19	3,861.43
CD1	URS ACH RETIREMENT DEPOSIT -- PAYROLL	03/04/2024	21	4,748.33
CDA	YIN JINGWEI	02/26/2024	28866	62.83-
CDA	COMCAST CABLE	02/01/2024	29530	484.08
CDA	DS ACCOUNTING SERVICES LLC	02/01/2024	29531	4,155.00
CDA	GREATAMERICA FINANCIAL SERVICES CORPORAT	02/01/2024	29532	436.53
CDA	HILLSIDE TIRE & SERVICE	02/01/2024	29533	54.95
CDA	HOME DEPOT CREDIT SERVICES	02/01/2024	29534	1,263.18
CDA	ORS -- CHILD SUPPORT SERVICES	02/01/2024	29535	110.77
CDA	ROCKY MOUNTAIN POWER	02/01/2024	29536	571.14
CDA	U.S. BANK NATL ASSOC.	02/01/2024	29537	128,910.23
CDA	XMISSION	02/01/2024	29538	15.00
CDA	BD BUSH EXCAVATION, INC.	02/07/2024	29539	132,287.50
CDA	BLUE STAKES OF UTAH 811	02/07/2024	29540	48.60
CDA	CERTIFIED FIRE & SECURITY	02/07/2024	29541	100.00
CDA	COMCAST CABLE	02/07/2024	29542	243.03
CDA	CORE & MAIN LP	02/07/2024	29543	54,967.08
CDA	FREEDOM MAILING SERVICE	02/07/2024	29544	2,333.18
CDA	FX CONSTRUCTION, INC.	02/07/2024	29545	261,298.45
CDA	GOTO COMMUNICATIONS, INC.	02/07/2024	29546	451.60
CDA	JANI-SERV INC.	02/07/2024	29547	400.00
CDA	MATRIX EXCAVATION, INC.	02/07/2024	29548	995.00
CDA	MORETON & COMPANY	02/07/2024	29549	175.00
CDA	MOUNTAINLAND SUPPLY DEPT	02/07/2024	29550	196.16
CDA	ROCKY MOUNTAIN POWER	02/07/2024	29551	8,845.32
CDA	ROGUE SERVICES LLC, dba WETCO	02/07/2024	29552	429.00
CDA	SANDY CITY CORPORATION	02/07/2024	29553	14.98
CDA	STATE OF UTAH FUEL NETWORK	02/07/2024	29554	694.16
CDA	SUNRISE ENGINEERING	02/07/2024	29555	20,892.25
CDA	THOMSON REUTERS -- WEST	02/07/2024	29556	312.00
CDA	UPPER CASE PRINTING, INC.	02/07/2024	29557	1,003.01
CDA	US BANK	02/07/2024	29558	4,796.85
CDA	UTAH STATE TREASURERS OFFICE	02/07/2024	29559	85,123.76
CDA	WASTE MANAGEMENT OF UTAH, INC	02/07/2024	29560	186.38
CDA	CHEMTECH/FORD LABORATORIES	02/15/2024	29561	387.50
CDA	CODY ZENGER	02/15/2024	29562	50.00
CDA	COMCAST CABLE	02/15/2024	29563	193.47
CDA	CORE & MAIN LP	02/15/2024	29564	3,509.66
CDA	DEAN FLETCHER	02/15/2024	29565	154.49
CDA	FREEDOM MAILING SERVICE	02/15/2024	29566	65.79
CDA	JORDAN VALLEY WATER CONS. DIST	02/15/2024	29567	50.00
CDA	LOWE'S BUSINESS ACCOUNT	02/15/2024	29568	16.85
CDA	METERWORKS, INC	02/15/2024	29569	1,097.25
CDA	MICHAEL HENDERSON	02/15/2024	29570	24.52
CDA	MOUNTAINLAND SUPPLY DEPT	02/15/2024	29571	5,283.67
CDA	ODP BUSINESS SOLUTIONS, LLC	02/15/2024	29572	23.33
CDA	ORS -- CHILD SUPPORT SERVICES	02/15/2024	29573	110.77
CDA	PEHP - LTD PROGRAM	02/15/2024	29574	324.21
CDA	PRO SECURITY PRODUCTS	02/15/2024	29575	150.00

Journal	Payee or Description	Date	Check Number	Amount
CDA	ROCKY MOUNTAIN POWER	02/15/2024	29576	464.74
CDA	RUSTY WALKER	02/15/2024	29577	25.52
CDA	SCOTT MANN	02/15/2024	29578	244.00
CDA	UTAH STATE TAX COMMISSION	02/15/2024	29579	3,036.00
CDA	UTAH WATER USERS ASSOCIATION	02/15/2024	29580	.00
CDA	WATER LAW & POLICY SEMINARS	02/15/2024	29581	870.00
CDA	BLUE STAKES OF UTAH 811	02/22/2024	29582	100.80
CDA	BOWLES, DANIEL S.	02/22/2024	29583	225.00
CDA	COMCAST CABLE	02/22/2024	29584	156.52
CDA	DOMINION ENERGY	02/22/2024	29585	736.32
CDA	HILLSIDE TIRE & SERVICE	02/22/2024	29586	1,119.04
CDA	INTERMOUNTAIN WORKMED	02/22/2024	29587	35.00
CDA	JOHNSON, RYAN R	02/22/2024	29588	225.00
CDA	METERWORKS, INC	02/22/2024	29589	1,823.72
CDA	MORETON & COMPANY	02/22/2024	29590	1,256.00
CDA	MOUNTAINLAND SUPPLY DEPT	02/22/2024	29591	3,707.24
CDA	PEHP GROUP INSURANCE	02/22/2024	29592	453.10
CDA	PEHP INSURANCE -- HEALTH & DENTAL	02/22/2024	29593	19,377.32
CDA	PRO SECURITY PRODUCTS	02/22/2024	29594	300.00
CDA	RELADYNE WEST LLC	02/22/2024	29595	1,515.90
CDA	USA BLUE BOOK	02/22/2024	29596	249.96
CDA	VERIZON WIRELESS	02/22/2024	29597	574.61
CDA	BARNETT INTERMOUNTAIN WATER	02/29/2024	29599	5,097.70
CDA	CHEMTECH/FORD LABORATORIES	02/29/2024	29600	224.00
CDA	COMCAST CABLE	02/29/2024	29601	256.26
CDA	DAKOTA CAPITAL, LLC	02/29/2024	29602	91.03
CDA	FERGUSON ENTERPRISES	02/29/2024	29603	2,943.24
CDA	GREATAMERICA FINANCIAL SERVICES CORPORAT	02/29/2024	29604	365.66
CDA	HILLSIDE TIRE & SERVICE	02/29/2024	29605	56.95
CDA	JOHN STEVEN NELSON	02/29/2024	29606	156.55
CDA	MATRIX EXCAVATION, INC.	02/29/2024	29607	3,057.95
CDA	ODP BUSINESS SOLUTIONS, LLC	02/29/2024	29608	293.22
CDA	ORS -- CHILD SUPPORT SERVICES	02/29/2024	29609	110.77
CDA	PRO SECURITY PRODUCTS	02/29/2024	29610	375.00
CDA	S.C.I.	02/29/2024	29611	415.50
CDA	U.S. BANK NATL ASSOC.	02/29/2024	29612	128,910.23
CDA	VERIZON WIRELESS	02/29/2024	29613	59.14
CDA	XMISSION	02/29/2024	29614	15.00
CDA	YIN JINGWEI	02/29/2024	29615	62.83
CDP	DIRECT DEPOSIT TOTAL	02/02/2024	92201	19,123.95
CDP	DIRECT DEPOSIT TOTAL	02/16/2024	92202	17,985.49
CDP	Ashton, Paul H - DIR DEP	02/02/2024	2022401	.00
CDP	Bowles, Daniel S. - DIR DEP	02/02/2024	2022402	.00
CDP	Cardenaz, Phillip S. - DIR DEP	02/02/2024	2022403	.00
CDP	Christensen, Elaine - DIR DEP	02/02/2024	2022404	.00
CDP	Cutler, Cody - DIR DEP	02/02/2024	2022405	.00
CDP	Flint, Paulina - DIR DEP	02/02/2024	2022406	.00
CDP	GUZMAN,MISHELL - DIR DEP	02/02/2024	2022407	.00
CDP	Hanni, Cindy K. - DIR DEP	02/02/2024	2022408	.00
CDP	Johansen, Robert - DIR DEP	02/02/2024	2022409	.00
CDP	Johnson, Ryan R. - DIR DEP	02/02/2024	2022410	.00
CDP	Lucas, James B. - DIR DEP	02/02/2024	2022411	.00
CDP	Seiger-Webster, Christy M - DIR DEP	02/02/2024	2022412	.00
CDP	True, Garry - DIR DEP	02/02/2024	2022413	.00
CDP	Winger, David S. - DIR DEP	02/02/2024	2022414	.00
CDP	Ashton, Paul H - DIR DEP	02/16/2024	2162401	.00
CDP	Bowles, Daniel S. - DIR DEP	02/16/2024	2162402	.00
CDP	Cardenaz, Phillip S. - DIR DEP	02/16/2024	2162403	.00

Journal	Payee or Description	Date	Check Number	Amount
CDP	Christensen, Elaine - DIR DEP	02/16/2024	2162404	.00
CDP	GUZMAN,MISHELL - DIR DEP	02/16/2024	2162405	.00
CDP	Hanni, Cindy K. - DIR DEP	02/16/2024	2162406	.00
CDP	Johnson, Ryan R. - DIR DEP	02/16/2024	2162407	.00
CDP	Lucas, James B. - DIR DEP	02/16/2024	2162408	.00
CDP	Winger, David S. - DIR DEP	02/16/2024	2162409	.00
Grand Totals:				<u>967,484.17</u>

Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Void

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount	D
01/28/2024	PC	02/02/2024	2022401	Ashton, Paul H	86		51-1111	3,515.92-	D
01/28/2024	PC	02/02/2024	2022402	Bowles, Daniel S.	30		51-1111	1,976.93-	D
01/28/2024	PC	02/02/2024	2022403	Cardenaz, Phillip S.	40		51-1111	1,689.45-	D
01/28/2024	PC	02/02/2024	2022404	Christensen, Elaine	45		51-1111	2,160.17-	D
01/28/2024	PC	02/02/2024	2022405	Cutler, Cody	150		51-1111	410.63-	D
01/28/2024	PC	02/02/2024	2022406	Flint, Paulina	80		51-1111	403.20-	D
01/28/2024	PC	02/02/2024	2022407	GUZMAN,MISHELL	43		51-1111	194.06-	D
01/28/2024	PC	02/02/2024	2022408	Hanni, Cindy K.	46		51-1111	355.74-	D
01/28/2024	PC	02/02/2024	2022409	Johansen, Robert	130		51-1111	378.20-	D
01/28/2024	PC	02/02/2024	2022410	Johnson, Ryan R.	47		51-1111	2,733.11-	D
01/28/2024	PC	02/02/2024	2022411	Lucas, James B.	52		51-1111	2,623.10-	D
01/28/2024	PC	02/02/2024	2022412	Seiger-Webster, Christy M	140		51-1111	410.63-	D
01/28/2024	PC	02/02/2024	2022413	True, Garry	120		51-1111	405.63-	D
01/28/2024	PC	02/02/2024	2022414	Winger, David S.	70		51-1111	1,867.18-	D
02/11/2024	PC	02/16/2024	2162401	Ashton, Paul H	86		51-1111	3,515.92-	D
02/11/2024	PC	02/16/2024	2162402	Bowles, Daniel S.	30		51-1111	1,990.62-	D
02/11/2024	PC	02/16/2024	2162403	Cardenaz, Phillip S.	40		51-1111	1,689.45-	D
02/11/2024	PC	02/16/2024	2162404	Christensen, Elaine	45		51-1111	2,130.96-	D
02/11/2024	PC	02/16/2024	2162405	GUZMAN,MISHELL	43		51-1111	1,267.22-	D
02/11/2024	PC	02/16/2024	2162406	Hanni, Cindy K.	46		51-1111	329.13-	D
02/11/2024	PC	02/16/2024	2162407	Johnson, Ryan R.	47		51-1111	2,733.11-	D
02/11/2024	PC	02/16/2024	2162408	Lucas, James B.	52		51-1111	2,461.90-	D
02/11/2024	PC	02/16/2024	2162409	Winger, David S.	70		51-1111	1,867.18-	D
Grand Totals:								<u>37,109.44-</u>	
									<u>23</u>

March 12, 2024

Paul Ashton
General Manager
White City Water Improvement District
999 E. Galena Dr.
Sandy, UT 84094
SENT VIA EMAIL: PaulAshton@WCWID.org

RE: Response to January 31, 2024 Notice of the November 2024 Election for
Board of Trustees White City Water Improvement District

Dear Mr. Ashton,

We have received your written notice that three of the five elected Board of Trustees for White City Water Improvement District (WCWID) will be up for election on November 5, 2024 and your request for Salt Lake County Clerk's office to contract to administer these elections on WCWID's behalf. Alongside the wrap-up of the legislative session and the Presidential Primary, we have been looking into the details of your request.

In the interests of maintaining our good-faith partnership, we feel we must advise you of the significant logistical challenges and subsequent costs that would arise, should WCWID contract with the Salt Lake County Clerk's office to run this election. Therefore, we believe that entering such a contract would be inadvisable for both parties. These challenges arise from the timeline of the current General Election that we would be simultaneously running, as well as the fact that WCWID Board of Trustees candidates would need to, at this point, file and run as write-in candidates.

As candidate filing deadlines have passed, candidates for Board of Trustees for WCWID would need to, per UCA 20A-9-601 and UCA 17B-1-306, file and run as write-in candidates. Every ballot that contains a vote for a write-in candidate must be reviewed and adjudicated by human reviewers, which significantly increases the cost and manpower requirement for the election.


We have not administered the WCWID election since 2013. Had we been notified prior to candidate filing we could have reprecincted prior to 2024. Additionally, to administer the WCWID Board Of Trustees election as part of the 2024 General Election would require the redrawing of precinct boundaries to align with district boundaries, and the subsequent County Council approval of the new boundaries. As it is the business and prerogative of the County Council to adopt or reject newly drawn boundaries, our office could not guarantee a specific outcome at this time. Furthermore, any mid-year redrawing of precincts would hold significant potential risk of creating conflicting changes to the regular general election as it is currently being programmed. To avoid jeopardizing the development and administration of the November

General Election, we would therefore need to run the WCWID election completely independently. Your race would require its own ballot, mailed separately from the General Election ballot. It would also require its own physical infrastructure, including a scanning station and server, as well as separate noticing and its own pre- and post-election audits. The cost to create and administer a separate election in parallel with the 2024 General Election are significant and potentially prohibitive.

We bring these matters to your attention, as we know that running a smooth, timely and cost-efficient election is important to your entity. We understand that WCWID is considering the possibility of running its own election, and we would be more than willing to assist with all useful information needed to make a fully informed decision. If, pursuant to the recently signed SB0037, WCWID changes the election year for membership on the board we would be happy to contract to administer the elections in 2025.

Given the above indicated costs and logistical challenges, we believe that administering WCWID's Board of Trustees election would be inadvisable for both the district and the county. We're happy to discuss in further detail if you are interested. Again, we would be happy to guide your team in running the election and help, where possible, to ensure the WCWID elections run smoothly.

Sincerely,


Lannie K. Chapman
Salt Lake County Clerk

CC: Paulina F. Flint, Chair
WCWID Board of Trustees
Via email paulina.flint@whitecity-ut.org

Lieutenant Governor, Election Division
Utah State Capitol Complex
Suite 220
P.O. Box 142325
Salt Lake City, Utah 84114-2325
Also via email elections@utah.gov