

**White City Water
Improvement District
Meeting of the
Staff Planning /
Board of Trustees**

September 20, 2023

5:00 p.m.

WHITE CITY WATER IMPROVEMENT DISTRICT BOARD OF TRUSTEES

999 East Galena Drive
Sandy Utah
Wednesday, September 20, 2023
5:00 P.M.

A G E N D A

This meeting will not have a virtual/electronic component. Those interested in participating will need to attend personally, or otherwise make arrangements.

Portions of the meetings may be closed for reasons allowed by statute. Motions relating to any of the items listed below, including final action, may be taken.

5:00 p.m. – PLANNING MEETING

1. Call to Order and Determination of Quorum
2. Sunrise Engineering Report -- Cliff Linford
 - Status of 10000 South Pipeline Project
 - Status of Water Storage Tank
 - General Engineering

3. Manager Reports

Operations Manager Report

- Water Usage Report
- General Repair and Maintenance Update

Assistant General Manager's Report

Office Manager Report

- Newsletter – Due by September 25, 2023
- UASD 2024 Membership Renewal & Representative Selection
- PEHP Insurance Renewal – about a 2% Increase

General Manager's Report

- Legislative Report
- 2024 Budget Committee & Timeline

RECESS – OPEN BOARD OF TRUSTEES GENERAL MEETING

1. Call to Order and Determination of Quorum
2. Public Comment

Any person wishing to comment on non-public hearing matters or other water system issues may do so by coming to the table and giving their name and address for the record. Comments should be limited to 3 minutes unless additional time is granted by the Chair.

3. Approval of Minutes of August 16, 2023
4. Accountant/Financial Report
 - Year to Date Report for August 2023
 - Approval of August 2023 Expenses

4. General Managers Report

Upcoming Conferences, Seminars & Meetings:

- Water Summit Fall of 2023--Davis Conference Center, September 26, 2023 – **Paul, Paulina, & Bob** (Registered)
- Fall Risk Conference – Element Event Center, September 28, 2023 --
- Caselle Annual Conference, Salt Palace Convention, October 10-11, 2023 – **Phill & Ryan**
- PEHP Insurance Renewal Kick Off – URS Office -- October 17, 2023 – **Ryan**
- UT Water Law CLE, Marriott - University, October 30, 2023 – **Paul & Ryan**
- UASD Annual Convention – Davis Convention Center, November 8-10, 2023 – **Paul, Paulina, Bob, Christy, Cody, Garry, Phill, & Ryan** (Registered)
- RWAU Spring Conference – Dixie Center, February 26 – March 1, 2024 – **Paulina, Bob, Christy, Ryan & Danny**
- Utah Water Users Summit – Dixie Center, March 18-20, 2024 – **Paulina, Paul, Bob**

5. Closed Sessions If Needed as Allowed Under Utah Code Ann. 52-4-205)

- A. Discussion of the Character, Professional Competence or Physical or Mental Health of an Individual.
- B. Strategy sessions to discuss pending or reasonably imminent litigation.
- C. Strategy sessions to discuss the purchase, exchange, or lease of real property.
- D. Discussion regarding deployment of security personnel, devices, or systems; and
- E. Investigative proceedings regarding allegations of criminal misconduct.

6. Water System Issues
7. Suggested Items for Future Board Meetings.
8. Adjourn

White City Water Improvement District
Board of Trustees
District Office
999 Galena Drive
Sandy, Utah

Wednesday, August 16, 2023

Members

Present: Paulina Flint, Chair; Bob Johansen, Vice Chair; Garry True, Treasurer

Members

Excused: Cody Cutler; Christy Seiger-Webster, Clerk

Others

Present: Paul Ashton, Elaine Christensen, Sue Dean, Ryan Johnson, Cliff Linford, James Lucas, Vicki Rasley

Planning Committee Meeting

1. Call to Order and Determination of Quorum - The Planning Committee Meeting of the White City Water Improvement District was called to order at 5:00 p.m. on Wednesday, August 16, 2023 at the District Office by Chair Paulina Flint. It was determined a quorum was present with Ms. Seiger-Webster and Mr. Cutler excused.

2. Sunrise Engineering Report
 - Status of 1000 South Pipeline Project - Cliff reported this project is moving forward late fall, end of October first of November. They will be doing the Highland Drive corridor this fall, and the pipeline next spring

 - Status of Water Storage Tank - This project is up and running. Completion estimated by contractor by end of winter. The tank should be on line before we start the transmission line project in the spring. Cliff reviewed various aspects of this project. He noted the contractor is planning to stockpile dirt from the hole. Some things are still outstanding with Salt Lake County. We expect permit next week. Cliff was working with Laurie Jessop on the building permit but it has been passed it on to Mike -----.

 - General Engineering - There were no General Engineering items for discussion. **It was moved by Mr. True, seconded by Mr. Johansen the Sunrise Engineering Report be accepted. The motion was approved with the following vote: Messrs. True and Johansen, aye; Ms. Flint, aye.**

3. Manager Reports

Operations Manager Report

- Water Usage Report - James reported 178M gallons were produced last month, 158M gallons billed, with 11% unaccounted for.
- General Repair and Maintenance Report -James reviewed various repair and maintenance issues on: Sunflower, Buddlea, Well 10, and Poppy Lane. Working with Hadco on storm drain projects. Their materials are now out of our way Also, working with the County, they are redoing the bathrooms and parking lot in Greenwood Park. As part of that project they will be adding a fire line and fire hydrant.

James reported on an issue on a property on Violet Drive. A water turn-off and meter tampering with the meter. He reviewed the situation. James has met with police, and will provide them with the amount of damages. Paulina suggested residents be asked to update their information. Also, we will encourage sign ups to Code Red in the newsletter. Issues and repairs to the 50 ft tower at the booster station were reviewed, the motor has failed., but repairs have been done. **It was moved by Mr. Johansen, seconded by Mr. True the Operations Manager Report be accepted. The motion was approved, with the following vote: Messrs. True and Johansen, aye; Ms. Flint, aye.**

Assistant General Manager Report -

- Discussion Re: Meter Change-Out & GIS for meters - Ryan reported on new meters have been ordered. 500 new meters will be delivered next year, and are included in the budget. He described the meters and noted programming will be set up with GIS. These meters are battery powered with a 20 year guarantee and then the meter is dead. New meters will be ordered at 500 per year to replace all meters in the system over 8 years. Garry asked that Ryan keep Budget Committee informed. The new meters use sound to measure water use, there are no moving parts. Will work with Cliff on getting map together. GIS program will be set up before meters are installed.
- North Dry Creek Valve Relocation - Ryan stated there is a letter in packet from Vaughn Cox, North Dry Creek Irrigation regarding 2 PVC lines that cross the west side of our property at Harston Tank. The property owner has complained about these valves on her property for many years. They are requesting we allow them to come into our property and put their valves on our side of the fence. This would have no effect on our operation. They understand they would have no key access, and a District operator must be present when access is requested. A drawing is included with the letter. Paul will prepare an agreement and finalize. **It was moved by Mr. Johansen, seconded by Mr. True the Assistant General Manager Report be accepted. The motion was approved with the following vote: Ms. Flint, aye; Messrs. True and Johansen, aye.**

Office Manager Report

Elaine introduced Phill to the Board. He is joining the staff to replace Allan Perry. Phill stated he is glad to be here, lots to learn about water. He was asked to provide a bio for publication in the newsletter. A thanks to Allan for his service to the District will also be included in the Newsletter.

- Water Rate Increase for September 1, 2023 - Just a reminder rate increase is effective September 1, 2023. She will put in newsletter for the next couple of months .
- Elaine stated Board members should have received a letter from PEEP regarding life insurance coverage. Utah Local Governments Trust has transferred life insurance coverage policies to PEHP There is no change in coverage.
- Newsletter Deadline - by August 21, 2023 - Elaine requested items for the newsletter be forwarded to her or Paul by August 21, 2023. **It was moved by Mr. True, seconded by Mr. Joansen the Office Manager Report be accepted. The motion was approved with the following vote: Messrs. Johansen and True, aye; Ms. Flint, aye.**

General Manager Report

- Legislative Report - Paul reported he is working on various items including impact of taxing water. Also being discussed is what to do with federal dollars, water conservation issues and programs sch as Jordan Valley looking a t mandating even greater conservation.

Paul reported the request for zoning changes on 10600 South and Carnation Drive to allow a gas station on that corner. The Zoning Planning Commission denied the request. **It was moved by Mr. Johansen, seconded by Mr. True the General Manager Report be accepted. The motion was approved with the following vote: Ms. Flint, aye; Messrs. True and Johansen, aye.**

Paulina thanked Danny and James for attending the Zoning Planning Commission meeting regarding the gas station and highlighting the need for source protection

4. Close Planning Meeting - The Planning meeting was closed.

To Do's
White City Water Improvement District
Board of Trustees
Planning Committee Meeting
Wednesday, August 16, 2023

1. Paulina suggested we ask residents to update their information, and also encourage sign-ups with Code Red. - articles in the newsletter – **Complete**
- 2/. Ryan and Cliff will work on GIS and mapping of new meters as they are installed. – **In Process**
3. Ryan will keep the Budget Committee informed regarding purchases of new meters each year. – **In Process**
4. Paul will prepare an agreement with North Dry Creek Irrigation regarding the relocation of 2 valves from a resident's property to WCWID property. The agreement will also state that no access to those valves will be allowed without WCWID Operators present.—**In Process**
- 5/ Phill will prepare a brief bio for inclusion in the newsletter, and an article will also express thanks to Allan Perry for his service to the District. -- **Completed**

**White City Water Improvement District
Board of Trustees
Wednesday, August 16, -2023**

1. Call to Order and Determination of Quorum

The regular meeting of the White City Water Improvement District Board of Trustees was called to order by Chair Paulina Flint at the District Office. It was determined a quorum was present with Mr. Cutler and Ms. Seiger-Webster excused.

2. Public Comment -

Mr. Ashton stated that no public comment has been received at the office, by telephone or electronically.

3. Approval of Minutes of July 19, 2023 -

After review, **It was moved by Mr. Johansen, seconded by Mr. True the minutes of the Board of Trustees meeting of July 19, 2023 be approved. The motion was approved with the following vote: Messrs. True and Johansen, aye; Ms. Flint, aye.**

4. Accountant/Financial Report (Dave Sanderson)

- Year to Date Report for July, 2023 - Mr. Ashton noted Dave Sanderson was excused from this meeting. The Residential Water Sales Report is included in the meeting packet along with the July financial statements and reports. After review and discussion, **it was moved by Mr. True, seconded by Mr. Johansen the July, 2023 Year to Date Report be accepted. The motion was approved with the following vote: Messrs. Johansen and True, aye; Ms. Flint, aye.**
- Review and Approval of July, 2023 Expenses - After review, **it was moved by Mr. True, seconded by Mr. Johansen, the July, 2023 Expenses be approved. The motion was approved with the following vote: Ms. Flint, aye; Messrs. True, and Johansen, aye.**

5. General Manager's Report

Upcoming Conferences, Meetings and Seminars

Paul stated we did not send anyone to Rural Water this year. He reviewed other upcoming meetings and attendee list.

- Rural Water Fall Conference-Davis Conference Center-August 28-31, 2023
- Water Summit Fall Conference 2023 - Davis Conference Center - September 26, 2023
- Casselle Annual Conference - Salt Palace Convention Center - October 27, 2023 - **Phil and Ryan**

- Utah Water Law CLE - Marriott University - October 30, 2023 -
- UASD Annual Convention - Davis Convention Center - November 8-10,
- RWAU Spring Conference - Dixie Convention Center - February 26 - March 1, 2p24 Paulina Bob **Christy, Ryan, Danny**
- Utah Water Users Summit p Dixie Convention Center - March 18-20, 2024

Elaine asked to call UASD about upcoming dates.

Mr. True stated he will be traveling From January-May. **It was moved by Mr. True, seconded by Mr. Johansen the General Manager Report be accepted. The motion was approved with the following vote: Ms. Flint, aye; Messrs. Johansen and True, aye.**

6. Closed Session if Necessary - as allowed under Utah Code Ann. 52-4-205 =
- A. Discussion of the Character, Professional Competence or Physical or Mental Health of an individual.
 - B. Strategy Session to Discuss pending or reasonably imminent litigation
 - C. Strategy Sessions to discuss the purchase, exchange or lease of real property
 - D. Discussion regarding the deployment of security personnel, devices, or systems,; and
 - E. Investigative procedures regarding allegations of criminal mischief

7. Water System Issues -

Possible retreat discussed. Look at November to access impact of rate increase Look at money side first week in January.

8. Suggested Items for Future Board Meetings -

Discussion of water rights to be included on upcoming retreat agenda.

9. Adjourn -

It was moved by Mr. Johansen, seconded by Mr. True the meeting adjourn. The motion was approved with the following vote: Messrs. Johansen and True, aye; Ms. Flint, aye.

Respectfully submitted,

Approved:

Susan A. Dean, Secretary

Paulina Flint, Chair

To Do's
White City Water Improvement District
Board of Trustees
Wednesday, August 16, 2023

1. Elaine asked to check with UASD regarding hotel lodging arrangements for upcoming convention. -- **Completed**
- 2, Garry advised he will be traveling from January - May, 2024. -- **Completed**
3. Possible Retreat - Schedule for early November to assess impact of rate increase on upcoming budget. -- **In Process**
4. Include discussion of water rights on Retreat agenda. -- **In Process**

WHITE CITY WATER (DISTRICT)
BALANCE SHEET
SEPTEMBER 30, 2023

FUND 51

ASSETS

51-1111	CASH - US BANK CHECKING ACCT	278,422.11	
51-1113	XPRESS BILL PAY CLEARING	70,124.87	
51-1120	CASH CLEARING - UTILITIES	(29,800.26)	
51-1131	PETTY CASH	150.00	
51-1153	PTIF #5822 RW FUND	18,795.18	
51-1155	PTIF #5507 -- OPERATING FUND	1,122,062.45	
51-1156	PTIF #1454 CAPITAL RESERVE	920,595.55	
51-1158	PTIF #4779 CAPITAL IMPROVEMENT	1,031,081.95	
51-1159	2020 BOND DEBT 248891000	23,483.40	
51-1161	2020 BOND DEBT RES 248891001	15,826.03	
51-1163	2015 BOND SERIES 240217000	74,430.81	
51-1180	2021 BOND DEBT #221884000	78,449.26	
51-1181	2021 BOND SINK A #221884001	307,972.32	
51-1182	2021 BOND SINK B #221884002	17,597.91	
51-1183	2021 COI #221884003	6.00	
51-1192	2022 PROJECT FUND 247852001	7,432,709.36	
51-1193	2022 BOND FUND 247852000	84,386.39	
51-1311	CUSTOMER ACCOUNTS RECEIVABLE	432,431.27	
51-1511	INVENTORY	221,594.62	
51-1561	PREPAID INSURANCE	41,449.17	
51-1610	CONSTRUCTION IN PROGRESS	93,447.09	
51-1611	LAND	682,813.32	
51-1621	BUILDINGS	3,224,642.34	
51-1631	WELLS AND STORAGE FACILITIES	6,902,769.45	
51-1632	SUPPLY TRANSMISSION LINE	8,845,104.44	
51-1633	METERS AND HYDRANTS	1,178,299.65	
51-1640	INVESTMENTCOMPANY	3,354,986.92	
51-1641	OFFICE FURNITURE AND EQUIPMENT	82,900.59	
51-1642	ACCUMULATED DEPRECIATION	(9,925,117.54)	
51-1651	MACHINERY & EQUIPMENT	808,962.88	
51-1800	DEFERRED OUTFLOW PENSION	155,212.00	
51-1802	DEFERRED OUTFLOW REFUNDING 16	25,338.11	
51-1804	DEFERRED OUTFLOW REFUNDING 21	565,091.78	
51-1850	NET PENSION ASSET	243,741.00	
	TOTAL ASSETS		<u><u>28,379,760.42</u></u>

LIABILITIES AND EQUITY

WHITE CITY WATER (DISTRICT)
BALANCE SHEET
SEPTEMBER 30, 2023

FUND 51

LIABILITIES

51-2211	ACCRUED PAYROLL PAYABLE		72,678.92
51-2221	FEDERAL TAX PAYABLE	(32,528.41)
51-2222	STATES PAYROLL TAXES PAYABLE		1,647.93
51-2223	RETIREMENT PAYABLE	(42.55)
51-2224	INSURANCE PAYABLE		42.69
51-2225	WORKERS COMP PAYABLE		4,247.37
51-2500	CURRENT BOND MATURITIES 2015		100,000.00
51-2503	CURRENT BOND MATURITIES 2020		169,000.00
51-2504	CURRENT BOND MATURITIES 2021 A		5,000.00
51-2507	CURRENT BOND MATURITIES 2021 B		540,000.00
51-2510	ST COMPENSATED ABSENCES		7,046.25
51-2551	ACCRUED INTEREST PAYABLE		138,507.00
51-2630	LT COMPENSATED ABSENCES		103,013.17
51-2649	2022 BOND PAYABLES		8,000,000.00
51-2655	2015 BONDS PAYABLE		110,000.00
51-2656	2020 BOND PAYABLES		2,104,000.00
51-2657	2021 BOND PAYABLES B		7,145,000.00
51-2658	2021 BOND PAYABLES A		975,000.00
51-2664	2015 PREMIUM ON REFUNDING		478,026.00
51-2668	2022 PREMIUM ON REFUNDING		263,662.20
51-2795	DEFERRED INFLOWS PENSION		338,287.00
			20,522,587.57

TOTAL LIABILITIES

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
51-2999	RETAINED EARNINGS-BEGIN OF YR		8,191,925.36
	REVENUE OVER EXPENDITURES - YTD	(334,752.51)
			7,857,172.85
	BALANCE - CURRENT DATE		7,857,172.85
	TOTAL FUND EQUITY		7,857,172.85
	TOTAL LIABILITIES AND EQUITY		28,379,760.42

WHITE CITY WATER (DISTRICT)
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

		FUND 51				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>						
51-3710	METERED SALES - RES CUSTOMERS	.00	2,826,171.99	4,300,000.00	1,473,828.01	65.7
51-3715	OTHER WATER REVENUES	.00	.00	3,500.00	3,500.00	.0
51-3720	METERED SALES - COMMERCIAL	.00	77,710.37	100,000.00	22,289.63	77.7
51-3725	APPROPRIATED FUND BALANCE	.00	.00	8,011,220.00	8,011,220.00	.0
51-3780	LATE CHARGES	.00	22,320.00	36,500.00	14,180.00	61.2
51-3810	MISCELLANEOUS REVENUE	.00	15,844.13	20,000.00	4,155.87	79.2
51-3900	INTEREST & DIVIDEND INCOME	.00	332,774.92	40,000.00	(292,774.92)	831.9
TOTAL FUND REVENUE		.00	3,274,821.41	12,511,220.00	9,236,398.59	26.2

WHITE CITY WATER (DISTRICT)
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

FUND 51

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
51-5100-110 SALARIES & WAGES - EMPLOYEES	.00	217,331.67	382,919.00	165,587.33	56.8
51-5100-111 OVERTIME/ON-CALL	.00	.00	1,000.00	1,000.00	.0
51-5100-115 COMPENSATION - TRUSTEES	.00	20,670.15	29,500.00	8,829.85	70.1
51-5100-130 BENEFITS	.00	107,607.59	162,488.00	54,880.41	66.2
51-5100-210 DUES & MEMBERSHIPS	.00	15,562.74	32,110.00	16,547.26	48.5
51-5100-231 TRAVEL EXPENSES	.00	8,697.79	23,000.00	14,302.21	37.8
51-5100-240 OFFICE SUPPLIES	.00	2,977.26	10,500.00	7,522.74	28.4
51-5100-245 POSTAGE / PRINTING	.00	27,950.27	45,550.00	17,599.73	61.4
51-5100-250 EQUIP. MAINT. CONTRACTS	.00	31,612.38	66,660.00	35,047.62	47.4
51-5100-270 UTILITIES	.00	21,270.60	37,810.00	16,539.40	56.3
51-5100-300 BAD DEBT EXPENSE	.00	(146.37)	.00	146.37	.0
51-5100-310 MISC. PROFESSIONAL SERVICES	.00	64,384.99	143,900.00	79,515.01	44.7
51-5100-311 ACCOUNTING	.00	28,700.00	41,000.00	12,300.00	70.0
51-5100-330 TRAINING REGISTRATIONS	.00	1,990.00	14,595.00	12,605.00	13.6
51-5100-510 INSURANCE - GENERAL LIABILITY	.00	61,094.22	90,150.00	29,055.78	67.8
51-5100-530 INTEREST EXPENSES	.00	1,344,098.79	1,637,375.00	293,276.21	82.1
51-5100-610 BANK / TRUSTEE FEES	.00	2,384.92	27,000.00	24,615.08	8.8
51-5100-620 EQUIPMENT REPLACEMENT	.00	.00	6,600.00	6,600.00	.0
51-5100-622 LITIGATION	.00	.00	3,000.00	3,000.00	.0
51-5100-625 MISC. EXPENSES	.00	3,668.84	8,450.00	4,781.16	43.4
51-5100-629 BOARD CONTINGENCY	.00	612.24	14,000.00	13,387.76	4.4
51-5100-720 BUILDING IMPROVEMENTS/MAINT	.00	14,263.47	15,114.00	850.53	94.4
51-5100-740 UNIFORMS	.00	1,001.87	5,700.00	4,698.13	17.6
TOTAL ADMINISTRATION	.00	1,975,733.42	2,798,421.00	822,687.58	70.6
<u>CAPITAL PROJECTS</u>					
51-5110-110 SALARIES & WAGES - EMPLOYEES	.00	2,247.25	.00	(2,247.25)	.0
51-5110-130 BENEFITS	.00	979.49	.00	(979.49)	.0
51-5110-740 WELL HOUSES IMPROVEMENTS	.00	.00	50,000.00	50,000.00	.0
51-5110-751 MAINLINE REPLACEMENTS	.00	354,670.60	580,000.00	225,329.40	61.2
51-5110-765 METER REPLACEMENTS	.00	.00	200,000.00	200,000.00	.0
51-5110-770 10000 SOUTH TRANSMISSION LINE	.00	464,204.37	3,755,000.00	3,290,795.63	12.4
51-5110-775 HARSTON TANK NO. 2	.00	38,988.18	3,426,220.00	3,387,231.82	1.1
TOTAL CAPITAL PROJECTS	.00	861,089.89	8,011,220.00	7,150,130.11	10.8

WHITE CITY WATER (DISTRICT)
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

FUND 51

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS</u>					
51-5160-110 SALARIES & WAGES - EMPLOYEES	.00	186,793.03	274,406.00	87,612.97	68.1
51-5160-111 OVERTIME/ON-CALL	.00	15,892.45	25,400.00	9,507.55	62.6
51-5160-130 BENEFITS	.00	102,638.91	186,865.00	84,226.09	54.9
51-5160-210 DUES & MEMBERSHIPS	.00	670.36	1,945.00	1,274.64	34.5
51-5160-211 GIS MAINTENANCE	.00	1,125.00	1,500.00	375.00	75.0
51-5160-230 VEHICLE MAINTENANCE	.00	14,485.95	33,720.00	19,234.05	43.0
51-5160-231 TRAVEL EXPENSES	.00	1,698.96	3,000.00	1,301.04	56.6
51-5160-250 REPAIRS & MAINTENANCE SUPPLY	.00	234,164.42	385,000.00	150,835.58	60.8
51-5160-251 REPAIRS & MAINTENANCE WELLS	.00	1,438.00	.00	(1,438.00)	.0
51-5160-270 UTILITIES	.00	161,967.41	390,103.00	228,135.59	41.5
51-5160-310 SCADA/WELL MAINTENANCE	.00	1,030.00	21,000.00	19,970.00	4.9
51-5160-330 TRAINING & REGISTRATIONS	.00	1,070.00	2,900.00	1,830.00	36.9
51-5160-620 WATER SAMPLING/TESTING	.00	6,088.00	30,000.00	23,912.00	20.3
51-5160-640 EQUIPMENT REPLACEMENT	.00	43,688.12	42,500.00	(1,188.12)	102.8
TOTAL OPERATIONS	.00	772,750.61	1,398,339.00	625,588.39	55.3
TOTAL FUND EXPENDITURES	.00	3,609,573.92	12,207,980.00	8,598,406.08	29.6
NET REVENUE OVER EXPENDITURES	.00	(334,752.51)	303,240.00	637,992.51	(110.4)

Journal	Payee or Description	Date	Check Number	Amount
CD	PAYMENT TECH	09/01/2023	1	1,671.86
CD1	XPRESS BILL PAY MONTHLY BILLING --	08/08/2023	1	1,831.82
CD1	FEDERAL EFT TAX DEPOSIT -- PAYROLL	08/15/2023	3	3,958.03
CD1	URS ACH RETIREMENT DEPOSIT -- PAYROLL	08/15/2023	5	4,761.31
CD1	FEDERAL EFT TAX DEPOSIT -- PAYROLL	08/24/2023	7	198.22
CD1	IT NOW MONTHLY BILLING --	08/31/2023	9	1,440.35
CD1	URS ACH RETIREMENT DEPOSIT -- PAYROLL	08/31/2023	11	4,947.17
CD1	FEDERAL EFT TAX DEPOSIT -- PAYROLL	08/31/2023	13	3,989.76
CDP	Dean-Kimball, Susan A	08/04/2023	29072	403.69
CDA	BOB TULIN	08/02/2023	29073	21.00
CDA	CHEMTECH/FORD LABORATORIES	08/02/2023	29074	150.00
CDA	COLLEEN ANGUS	08/02/2023	29075	32.75
CDA	COMCAST CABLE	08/02/2023	29076	471.20
CDA	DS ACCOUNTING SERVICES LLC	08/02/2023	29077	2,400.00
CDA	EMMA MARTIN	08/02/2023	29078	107.00
CDA	GREATAMERICA FINANCIAL SERVICES CORPORAT	08/02/2023	29079	411.14
CDA	HOME DEPOT CREDIT SERVICES	08/02/2023	29080	704.23
CDA	JEFF BUTLER	08/02/2023	29081	27.81
CDA	MATRIX EXCAVATION, INC.	08/02/2023	29082	3,775.00
CDA	MORETON & COMPANY	08/02/2023	29083	3,258.22
CDA	MOUNTAINLAND SUPPLY DEPT	08/02/2023	29084	312.35
CDA	ODP BUSINESS SOLUTIONS, LLC	08/02/2023	29085	85.96
CDA	ORS -- CHILD SUPPORT SERVICES	08/02/2023	29086	110.77
CDA	PEHP - LTD PROGRAM	08/02/2023	29087	316.38
CDA	ROCKY MOUNTAIN POWER	08/02/2023	29088	740.13
CDA	ROSALIE GRIP	08/02/2023	29089	64.00
CDA	TROY WILLIAMS	08/02/2023	29090	36.50
CDA	UPPER CASE PRINTING, INC.	08/02/2023	29091	1,016.96
CDA	US BANK	08/02/2023	29092	1,487.64
CDA	UTAH STATE TAX COMMISSION	08/02/2023	29093	3,106.00
CDA	VERIZON WIRELESS	08/02/2023	29094	59.32
CDA	WASTE MANAGEMENT OF UTAH, INC	08/02/2023	29095	186.49
CDA	XMISSION	08/02/2023	29096	15.00
CDA	BLUE STAKES OF UTAH 811	08/10/2023	29097	227.70
CDA	CASEY JUSTIN MORGAN	08/10/2023	29098	101.00
CDA	COMCAST CABLE	08/10/2023	29099	118.30
CDA	CURT M NELSON	08/10/2023	29100	44.75
CDA	FREEDOM MAILING SERVICE	08/10/2023	29101	2,439.49
CDA	GOTO COMMUNICATIONS, INC.	08/10/2023	29102	394.09
CDA	JANI-SERV INC.	08/10/2023	29103	400.00
CDA	JORDAN VALLEY WATER CONS. DIST	08/10/2023	29104	50.00
CDA	LOWE'S BUSINESS ACCOUNT	08/10/2023	29105	33.78
CDA	MATRIX EXCAVATION, INC.	08/10/2023	29106	2,692.50
CDA	MOUNTAINLAND SUPPLY DEPT	08/10/2023	29107	349.52
CDA	PEHP GROUP INSURANCE	08/10/2023	29108	499.64
CDA	ROCKY MOUNTAIN POWER	08/10/2023	29109	16,382.12
CDA	SANDY CITY CORPORATION	08/10/2023	29110	14.98
CDA	STATE OF UTAH FUEL NETWORK	08/10/2023	29111	986.89
CDA	SUNRISE ENGINEERING	08/10/2023	29112	6,767.50
CDA	THOMSON REUTERS -- WEST	08/10/2023	29113	297.14
CDA	UTAH STATE TREASURERS OFFICE	08/10/2023	29114	165,211.54
CDA	CARENOW URGENT CARE LLC	08/17/2023	29115	145.00
CDA	CHEMTECH/FORD LABORATORIES	08/17/2023	29116	150.00
CDA	COMCAST CABLE	08/17/2023	29117	189.17
CDA	DOMINION ENERGY	08/17/2023	29118	135.29
CDA	JORDAN VALLEY WATER CONS. DIST	08/17/2023	29119	50.00
CDA	MATRIX EXCAVATION, INC.	08/17/2023	29120	2,667.50
CDA	ORS -- CHILD SUPPORT SERVICES	08/17/2023	29121	110.77

Journal	Payee or Description	Date	Check Number	Amount
CDA	ROCKY MOUNTAIN POWER	08/17/2023	29122	26,653.54
CDA	SANDY CITY PUBLIC WORKS	08/17/2023	29123	114.00
CDA	SHARLENE THAYER	08/17/2023	29124	39.32
CDA	UTAH LABOR COMMISSION	08/17/2023	29125	60.00
CDA	VERIZON WIRELESS	08/17/2023	29126	625.30
CDA	CHEMTECH/FORD LABORATORIES	08/23/2023	29127	150.00
CDA	COMCAST CABLE	08/23/2023	29128	266.60
CDA	CORPORATE TRUST -- TFM	08/23/2023	29129	95,513.30
CDA	MATRIX EXCAVATION, INC.	08/23/2023	29130	5,904.50
CDA	MORETON & COMPANY	08/23/2023	29131	100.00
CDA	MOUNTAINLAND SUPPLY DEPT	08/23/2023	29132	1,706.10
CDA	PEHP GROUP INSURANCE	08/23/2023	29133	245.93
CDA	PEHP INSURANCE -- HEALTH & DENTAL	08/23/2023	29134	18,271.16
CDA	WHEELER MACHINERY COMPANY	08/23/2023	29135	672.00
CDA	CHEMTECH/FORD LABORATORIES	08/31/2023	29137	240.00
CDA	COMCAST CABLE	08/31/2023	29138	352.90
CDA	GREATAMERICA FINANCIAL SERVICES CORPORAT	08/31/2023	29139	415.70
CDA	HARRIS, TAYLOR	08/31/2023	29140	85.00
CDA	HOME DEPOT CREDIT SERVICES	08/31/2023	29141	424.86
CDA	HR EMPLOYMENT LAW	08/31/2023	29142	211.00
CDA	MATRIX EXCAVATION, INC.	08/31/2023	29143	7,920.00
CDA	ORS -- CHILD SUPPORT SERVICES	08/31/2023	29144	110.77
CDA	OZENBERGER, BENJAMIN	08/31/2023	29145	54.97
CDA	PEHP - LTD PROGRAM	08/31/2023	29146	327.26
CDA	PREVO, SUZETTE W	08/31/2023	29147	37.56
CDA	ROCKY MOUNTAIN POWER	08/31/2023	29148	864.24
CDA	SCOTT ADAMS	08/31/2023	29149	295.78
CDA	STORY, KYLER	08/31/2023	29150	22.00
CDA	UTAH STATE TAX COMMISSION	08/31/2023	29151	3,080.00
CDA	UTAH WATER USERS ASSOCIATION	08/31/2023	29152	450.00
CDA	VERIZON WIRELESS	08/31/2023	29153	59.19
CDA	XMISSION	08/31/2023	29154	15.00
CDA	GSLMSD	08/31/2023	29155	14,963.82
CDP	DIRECT DEPOSIT TOTAL	08/04/2023	92201	19,382.47
CDP	DIRECT DEPOSIT TOTAL	08/18/2023	92202	18,014.29
CDP	Ashton, Paul H - DIR DEP	08/04/2023	8042301	.00
CDP	Bowles, Daniel S. - DIR DEP	08/04/2023	8042302	.00
CDP	Cardenaz, Phillip S. - DIR DEP	08/04/2023	8042303	.00
CDP	Christensen, Elaine - DIR DEP	08/04/2023	8042304	.00
CDP	Cutler, Cody - DIR DEP	08/04/2023	8042305	.00
CDP	Flint, Paulina - DIR DEP	08/04/2023	8042306	.00
CDP	Hanni, Cindy K. - DIR DEP	08/04/2023	8042307	.00
CDP	Johansen, Robert - DIR DEP	08/04/2023	8042308	.00
CDP	Johnson, Ryan R. - DIR DEP	08/04/2023	8042309	.00
CDP	Lucas, James B. - DIR DEP	08/04/2023	8042310	.00
CDP	Seiger-Webster, Christy M - DIR DEP	08/04/2023	8042311	.00
CDP	True, Garry - DIR DEP	08/04/2023	8042312	.00
CDP	Winger, David S. - DIR DEP	08/04/2023	8042313	.00
CDP	Ashton, Paul H - DIR DEP	08/18/2023	8182301	.00
CDP	Bowles, Daniel S. - DIR DEP	08/18/2023	8182302	.00
CDP	Cardenaz, Phillip S. - DIR DEP	08/18/2023	8182303	.00
CDP	Christensen, Elaine - DIR DEP	08/18/2023	8182304	.00
CDP	Hanni, Cindy K. - DIR DEP	08/18/2023	8182305	.00
CDP	Johnson, Ryan R. - DIR DEP	08/18/2023	8182306	.00
CDP	Lucas, James B. - DIR DEP	08/18/2023	8182307	.00
CDP	Winger, David S. - DIR DEP	08/18/2023	8182308	.00
Grand Totals:				<u>460,205.29</u>

Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Void

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount	D
07/30/2023	PC	08/04/2023	29072	Dean-Kimball, Susan A	22		51-5100-110	403.69-	
07/30/2023	PC	08/04/2023	8042301	Ashton, Paul H	86		51-2221	3,433.07-	
07/30/2023	PC	08/04/2023	8042302	Bowles, Daniel S.	30		51-5160-110	2,095.74-	
07/30/2023	PC	08/04/2023	8042303	Cardenaz, Phillip S.	40		51-5100-110	1,141.13-	
07/30/2023	PC	08/04/2023	8042304	Christensen, Elaine	45		51-5100-110	2,194.80-	
07/30/2023	PC	08/04/2023	8042305	Cutler, Cody	150		51-1111	405.21-	D
07/30/2023	PC	08/04/2023	8042306	Flint, Paulina	80		51-1111	404.52-	D
07/30/2023	PC	08/04/2023	8042307	Hanni, Cindy K.	46		51-1111	1,461.75-	D
07/30/2023	PC	08/04/2023	8042308	Johansen, Robert	130		51-1111	379.52-	D
07/30/2023	PC	08/04/2023	8042309	Johnson, Ryan R.	47		51-1111	2,708.97-	D
07/30/2023	PC	08/04/2023	8042310	Lucas, James B.	52		51-1111	2,599.04-	D
07/30/2023	PC	08/04/2023	8042311	Seiger-Webster, Christy M	140		51-1111	410.63-	D
07/30/2023	PC	08/04/2023	8042312	True, Garry	120		51-1111	405.63-	D
07/30/2023	PC	08/04/2023	8042313	Winger, David S.	70		51-2227	1,742.46-	
08/13/2023	PC	08/18/2023	8182301	Ashton, Paul H	86		51-1111	3,433.07-	D
08/13/2023	PC	08/18/2023	8182302	Bowles, Daniel S.	30		51-1111	1,971.73-	D
08/13/2023	PC	08/18/2023	8182303	Cardenaz, Phillip S.	40		51-1111	1,760.38-	D
08/13/2023	PC	08/18/2023	8182304	Christensen, Elaine	45		51-1111	2,173.84-	D
08/13/2023	PC	08/18/2023	8182305	Hanni, Cindy K.	46		51-1111	1,481.40-	D
08/13/2023	PC	08/18/2023	8182306	Johnson, Ryan R.	47		51-1111	2,708.97-	D
08/13/2023	PC	08/18/2023	8182307	Lucas, James B.	52		51-1111	2,599.04-	D
08/13/2023	PC	08/18/2023	8182308	Winger, David S.	70		51-1111	1,885.86-	D
Grand Totals:								37,800.45-	
			22						



34TH ANNUAL CONVENTION

NOVEMBER 8-10, 2023



PROGRAM:

• NOVEMBER 8

- TRAINING SESSIONS & BOARD MEMBER TRAINING-1:00 – 4:45 p.m.
- EXHIBITS 11:00 a.m.- 4:30 p.m.
- EVENING RECEPTION 5:30 p.m.

• NOVEMBER 9

- TRAINING SESSIONS 8:30 – 5:00 p.m.
- EXHIBITS 7:00 a.m.-4:30 p.m.
- PARTNER'S PROGRAM-8:30-11:30
- AWARDS BANQUET & ENTERTAINMENT TBA 6:00 p.m.

• NOVEMBER 10

- BREAKFAST 8:00 a.m.
- LEGISLATIVE REVIEW 10:00 a.m.

DAVIS CONFERENCE CENTER
1651 N. 700 W., Layton, UT 84041

For hotel reservations contact:

HILTON GARDEN INN - 877-782-9444

Mention you are registering for the UASD convention for discounted rates.

If you have any questions, please contact LeGrand Bitter, 801-725-1312 or Heather Anderson, 310-404-9966



911

Dispatch

**Join us for a Special UASD Partner's
Program Honoring Our First
Responders.**

Thursday, November 9, 2023

From 8:00 am to 12:00 pm

- **First Responder Speakers**
- **Special Service Project Activity**
- **Door Prizes**
- **Delicious Breakfast**
- **Raffle Prizes**
- **Crafts and More**

You do not want to miss this UASD partner's program event. See you there!



UASD 34th ANNUAL CONVENTION
"ADAPTING TO CHANGE"
Convention-at-a-Glance

Wednesday, November 8th, 2023

Wednesday sessions provide valuable information for management, board members and staff. Wednesday sessions also provide training for district staff on important topics relating to statutory requirements and operational issues, all within an afternoon. Convention registration is available for "Wednesday only" so that district records officers and others may attend those sessions that address their areas of responsibility and certification. (Full Conference Registration includes all Wednesday events and sessions, as well as all Thursday and Friday events and sessions)

- 11:00 am-4:00 pm Registration and Exhibits
1:00 -4:45 pm Afternoon Breakout Sessions
Annual Certification Training for newly elected or appointed board members
Open Meetings Training – Annual Requirement for all board members
GRAMA - State Archives training on a variety of topics for records officers
Personnel Officer Training - to fulfill statutory training requirement.
Additional Topics TBA
5:30 pm Evening Welcome Reception

Thursday, November 9th, 2023

- 7:00 am – 4:45 pm Exhibits Open (Exhibitor Hall closes at 4:45 pm)
7:00 am Registration and Exhibits Open with Continental Breakfast
8:30-11:45 am Partner's Program
8:30-11:45 am General Session
Current Issues - New Posting Requirements SB 40, 2023 Leg. Session
Procurement and Other Template Updates
Where Is Your Liability Exposure? - Current Examples - Be Aware!
Cyber Security: State Cyber Czar SB 127, Cybersecurity Amendments
12:00-1:10 pm Luncheon – Keynote Speaker - TBA
1:10-1:30 pm UASD Annual Business Meeting
1:45-4:45 pm Afternoon Breakout Sessions - NSDC Federal Advocacy and Resources
John Crofts - Utah Earthquake Program Manager - Preparedness
Artificial Intelligence, Website compliance with Federal Law
Legislative Auditor General - Best Practices and Cybersecurity
Growth, Infrastructure, Resource Management, Working Together
NSDC - Important National Topics Affecting Districts
Personnel Issues - Managing Marijuana and Workplace Drug Compliance
UAC and ULCT - Working with Local Government Partners
6:00pm Annual Awards Banquet - Entertainment (TBA)

Friday, November 10th, 2023

- 7:30 am Registration
8:30 am Breakfast - Speaker: TBA
9:45 -11:00 am Review of 2024 Legislative Package



UASD 34th ANNUAL CONVENTION

Attendee Registration Form

Please complete a separate registration form for each attendee

Davis Conference Center - Layton, Utah

November 8, 9, and 10, 2023

Visit our website at uasd.org for additional convention details

Attendee Name:		Title:			
District Name:					
Mailing Address:					
City:		State:	Zip:		
Phone:					
Attendee email:					
District Member Status:		<input type="checkbox"/> UASD Member <input type="checkbox"/> Non-Member			
<i>Please designate the meal functions/events you plan to attend</i>					
November 8 th		<input type="checkbox"/> Evening Reception			
November 9 th		<input type="checkbox"/> Continental Breakfast <input type="checkbox"/> Luncheon <input type="checkbox"/> Awards Banquet			
November 10 th		<input type="checkbox"/> Breakfast <input type="checkbox"/> Vegetarian <input type="checkbox"/> Gluten Free <input type="checkbox"/> Diabetic <input type="checkbox"/> Special Needs:			
Spouse/Partner Name:					
<i>Please designate the meal functions/events your spouse/partner plans to attend</i>					
November 8 th		<input type="checkbox"/> Evening Reception			
November 9 th		<input type="checkbox"/> Continental Breakfast <input type="checkbox"/> Luncheon <input type="checkbox"/> Awards Banquet <input type="checkbox"/> Partners Program			
November 10 th		<input type="checkbox"/> Breakfast <input type="checkbox"/> Vegetarian <input type="checkbox"/> Gluten Free <input type="checkbox"/> Diabetic <input type="checkbox"/> Special Needs:			
Full Convention Registration: (All Sessions, Wednesday - Friday)		Early Bird (on or before Sept. 8)	Regular	Late (after Sept. 29)	SUBTOTAL
<input type="checkbox"/> UASD Member District Attendee - Full Convention		\$275	\$305	\$340	
<input type="checkbox"/> UASD Member District Guest - Full Convention (Spouse/Partner with UASD Member)		\$45	\$45	\$45	
<input type="checkbox"/> Non-member District Attendee - Full Convention		\$425	\$460	\$485	
<input type="checkbox"/> Non-member District Guest - Full Convention (Spouse/Partner with Non-Member)		\$75	\$75	\$75	
Wednesday ONLY Registration: (Ideal for staff or board members attending Wed. Only)		Early Bird (on or before Sept. 8)	Regular	Late (after Sept. 29)	SUBTOTAL
<input type="checkbox"/> UASD Member District Attendee - Wednesday sessions ONLY		\$115	\$125	\$135	
<input type="checkbox"/> Non-member District Attendee - Wednesday sessions ONLY		\$145	\$155	\$165	
<input type="checkbox"/> GRAMA TRAINING for Records Officers Attendee - Wednesday ONLY		\$40 member		\$60 non-mbr	
TOTAL					
Payment Type: <input type="checkbox"/> Check <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> AMEX <input type="checkbox"/> Discover <input type="checkbox"/> Other _____					
Name on Card:		Card Number:			
Authorized Signature:		Security Code:			
Email address to receive receipt:		Expiration Date:			
Credit Card Billing Address:					

Please enclose a check or include credit card information with this form and return to the UASD

FULL CONVENTION REGISTRATION Includes:

- All convention materials and Wednesday Reception
- Wednesday, Thursday, and Friday sessions and breakouts
- Thursday continental breakfast, luncheon with Keynote speaker
- Thursday evening Awards banquet and entertainment
- Friday breakfast, special speaker, and legislative overview

Cancellation policy:

Cancellations must be written and received no later than October 17th. Such cancellations will be refunded, less a \$25 processing fee. Substitutions may be made and must be in writing. Please submit written cancellation notice or substitution request to uasd@uasd.org, or transmit via fax to 855-313-2360.

HOTEL ROOM RESERVATIONS [CLICK HERE for online reservations](#), or Call the **Hilton Garden Inn at 801-416-8899**.

Mention the Utah Association of Special Districts Convention to receive the discounted room rate of **\$109 per night**.

The group-discount rate is available through Tuesday, October 17th, based upon room-block availability. Make your reservations today!

Distinguished Manager Award

UASD 2023 Awards Program Nominations

Award Requirements

1. The nominating district must be a UASD member.
2. The award nomination form must be completed.
1. The completed Awards Nomination Form along with a picture (if possible) must be returned to Corey Cram, Chair, c/o LeGrand Bitter, Fax 855-313-2360, or via email to uasd@uasd.org, or via US mail to UASD, 1272 West 2700 South, Syracuse, UT 84075. Nominations must be submitted by October 13th.

2023 Distinguished Manager Award

Name of Manager to receive award _____

Title or current position _____

Name of special district _____

Currently employed ___yes___ no If no, year of retirement _____

Positions previously held _____

Total number of years employed by district _____

List of name(s) of district(s) and number of years employed with position _____

Describe in detail specific contributions to the district and exceptional contributions in providing services to the community (may include UASD), increase in quality of service, cost, efficiency of management, personnel relations, etc. _____

Other contributions to the community, awards, etc. _____

Use Additional Pages if Necessary

Name of person submitting nomination: _____ Phone: _____

Board Member Award

UASD 2023 Awards Program Nominations

Award Requirements

1. The nominating district must be a UASD member. One nomination per district per year.
2. The award nomination form must be completed.
3. The completed Awards Nomination Form along with a picture (if possible) must be returned to Corey Cram, Chair, c/o LeGrand Bitter, Fax 855-313-2360, or via email to uasd@uasd.org, or via US mail to UASD, 1272 West 2700 South, Syracuse, UT 84075. Nominations must be submitted by October 13th.

2023 Distinguished *Board Member* Award

Name of Board Member to receive award: _____

Name of district: _____

Years served on this Board _____ Office currently held _____

Currently serving ___yes___ no If no, year of retirement _____

Offices previously held (please include years)

Describe in detail specific contribution to the district, i.e. promotion of bond/budget referendums, leadership in building programs, personnel relations, _____

General participation/contributions to district (may include UASD), i.e., increase in quality of service, cost efficiency, etc. (please include years) _____

Civic/Community Activities _____

Other contributions to the community, awards, etc.

Use Additional Pages if Necessary

Name of person submitting nomination: _____ Phone: _____