

**White City Water
Improvement District
Meeting of the
Staff Planning /
Board of Trustees**

November 15, 2023

5:00 p.m.

WHITE CITY WATER IMPROVEMENT DISTRICT BOARD OF TRUSTEES

999 East Galena Drive
Sandy Utah
Wednesday, November 15, 2023
5:00 P.M.

A G E N D A

This meeting will not have a virtual/electronic component. Those interested in participating will need to attend personally, or otherwise make arrangements.

Portions of the meetings may be closed for reasons allowed by statute. Motions relating to any of the items listed below, including final action, may be taken.

5:00 p.m. – PLANNING MEETING

1. Call to Order and Determination of Quorum
2. Sunrise Engineering Report -- Cliff Linford
 - Status of 10000 South Pipeline Project
 - Status of Water Storage Tank Project
 - General Engineering

3. Manager Reports

Operations Manager Report

- Water Usage Report
- General Repair and Maintenance Update

Assistant General Manager's Report

- Lead Pipe Inventory Report

Office Manager Report (Excused)

- Newsletter – Due by November 27, 2023
- Holiday Social December 27, 2023 @ Hoof & Vine -- 5:30 p.m.

General Manager's Report

- Legislative Report
- 2024 Tentative WCWID Budget

RECESS – OPEN BOARD OF TRUSTEES GENERAL MEETING

1. Call to Order and Determination of Quorum
2. Public Comment

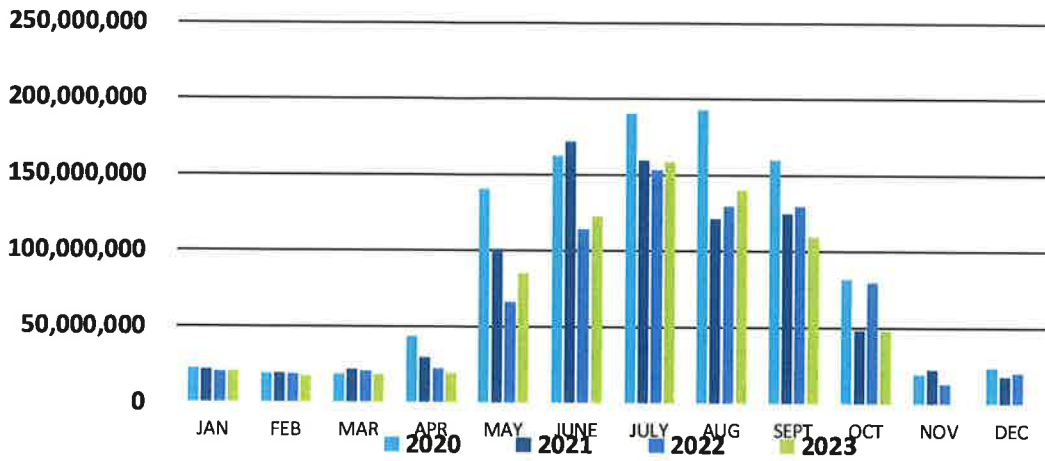
Any person wishing to comment on non-public hearing matters or other water system issues, may do so by coming to the table and giving their name and address for the record. Comments should be limited to 3 minutes, unless additional time is granted by the Chair

3. Approval of Minutes of October 18, 2023
4. Accountant/Financial Report
 - Year to Date Report for October 2023
 - Approval of October 2023 Expenses
5. General Managers Report

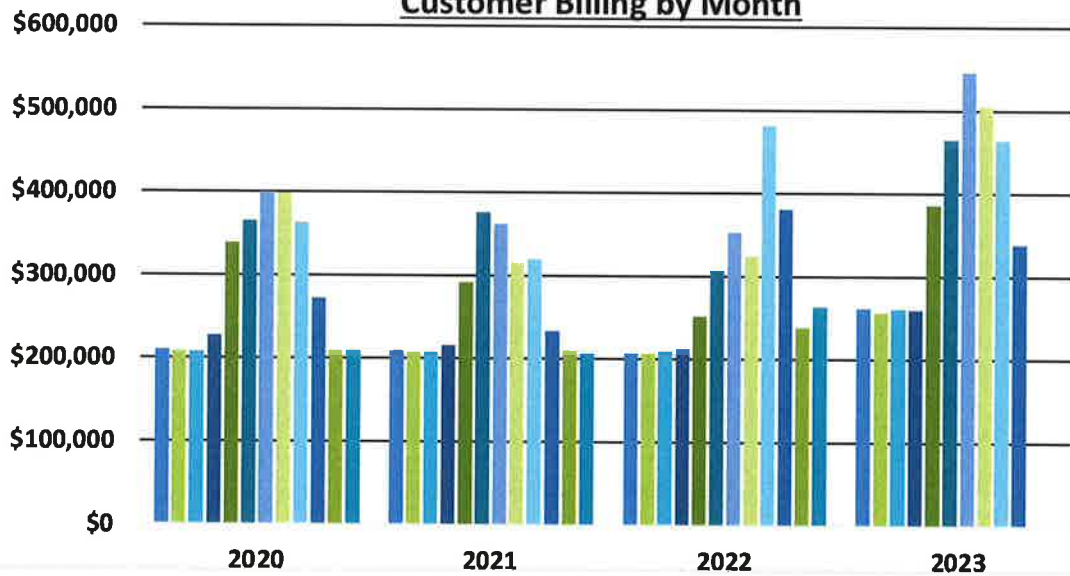
Upcoming Conferences, Seminars & Meetings:

- RWAU Spring Conference – Dixie Center, February 26 – March 1, 2024 – **Paulina, Bob, Christy, Ryan & Danny**
 - Utah Water Users Summit – Dixie Center, March 18-20, 2024 – **Paulina, Paul, Bob**
6. Discussion of 2024 Tentative Budget Committee – Setting Final Budget Public Hearing
 7. Discussion and Action on 2024 Meeting Schedule
 8. Discussion and Action on 2024 Rules and Regulations
 9. Closed Sessions If Needed as Allowed Under Utah Code Ann. 52-4-205)
 - A. Discussion of the Character, Professional Competence or Physical or Mental Health of an Individual.
 - B. Strategy sessions to discuss pending or reasonably imminent litigation.
 - C. Strategy sessions to discuss the purchase, exchange, or lease of real property.
 - D. Discussion regarding deployment of security personnel, devices, or systems; and
 - E. Investigative proceedings regarding allegations of criminal misconduct.
 10. Water System Issues
 11. Suggested Items for Future Board Meetings.
 12. Adjourn

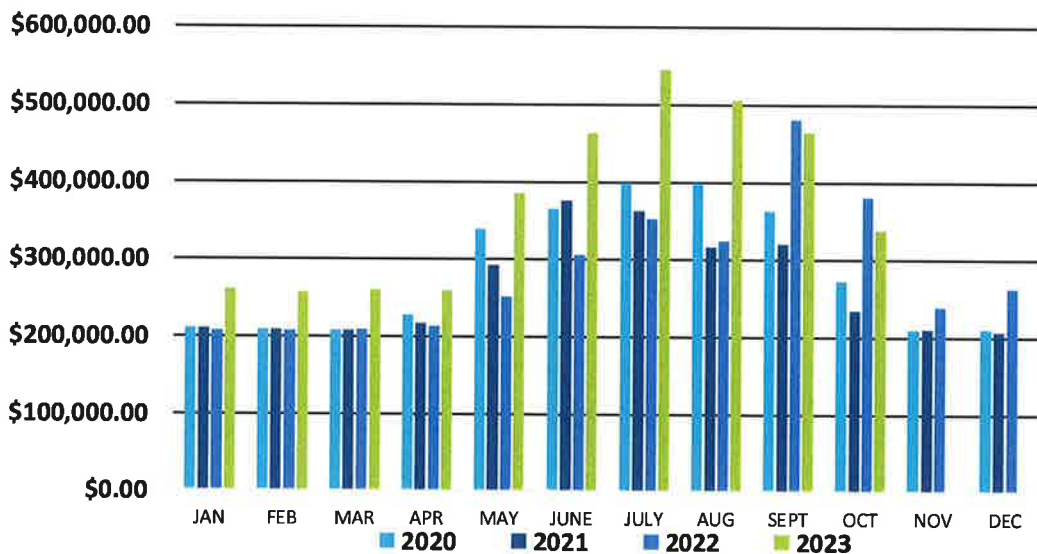
Customer Usage by Year (Gallons)



Customer Billing by Month



Customer Billing by Year



**WHITE CITY WATER IMPROVEMENT DISTRICT
BOARD OF TRUSTEES**

999 Galena Drive

Sandy, Utah

Wednesday, October 18, 2023

5:00p.m.

Minutes

Members

Present: Paulina Flint, Chair; Bob Johansen, Vice Chair; ; Garry True Treasurer; Christy Seiger-Webster, Clerk; Cody Cutler

Others

Present: Paul Ashton, Elaine Christensen, Ryan Johnson, Cliff Linford, James Lucas, Dave Sanderson

Excused Sue Dean, Board Secretary

5:00 p.m. **PLANNING MEETING**

1. Call to Order and Determination of Quorum The Planning Meeting of the White City Water Improvement District was called to order by Chair Paulina Flint at 5:00 pm on Wednesday, October 18, 2023 at the District Office. It was determined a quorum was present.

2. Sunrise Engineering Report
 - \$ Status of 10000 South Pipeline Project - Cliff reported they are ready to get this project rolling. There will be a pre-construction meeting next week and he will have more information are at that time. The contractors are saying it will be December before they get to the corridor - they are finishing up other projects.
 - \$ Status of Water Storage Tank The core has been poured and went very well. Scheduled to pour the first section of the wall tomorrow. The walls will be poured in 4 sections. The floor is poured at the same time. Cliff described the process. Various other aspects of the project were also discussed.
 - \$ General Engineering- A possible future general engineering project was noted related to piping from Well 8 to the park.. There were no additional general engineering items for discussion. **It was moved by Mr. Johnson, seconded by Ms. Seiger-Webster the Sunrise Engineering Report be accepted. The motion was approved with the following vote: Messrs. True, Johansen and Cutler, aye; Ms. Seiger-Webster and Flint aye.**

Board of Trustees
Planning Meeting
Wednesday, October 18, 2023

3, **Manager Reports**
 Operations Manager Report

§ Water Usage Report - James reviewed the Water Usage Report for September. We pumped 110 M gallons, with 5.8M unmetered for an approximate 5% water loss.

§ General Repair and Maintenance Update James reported there was a short side on Turquoise, with setter replacement. He reported the District back yard is looking pretty bad and it was decided to replace half of the existing sod We pulled 600sq ft out , and put new in. New sod is a hybrid variety which will use 40% less water. Lead and copper inventory for the EPA is being worked on. Finished up work orders last month. James also reported David took the Cross Connection class and passed his test. We now have 4 cross connection certified administrators . **It was moved by Mr. True, seconded by Mr. Cutler the Operations Manager Report be accepted. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. True, Cutler and Johansen, aye.**

Assistant General Manager Report

§ Status of Lead and Copper rule reporting - Ryan reviewed the GIS mapping which reflects where we are on the Lead and Copper Project. We have 554 responses - about 13%. We will work on it this during the winter. Our deadline is October, 2014. We can include items in the newsletter, use door knockers and staff to contact to encourage responses. Paul would like to put together a brochure to be mailed to residents. **It was moved by Ms. Seiger-Webster, seconded by Mr. Johansen the Assistant General Manager Report be accepted. The motion was approved with the following vote: Messrs. Cutler, True and Johansen, aye; Ms. Seiger-Webster and Flint, aye.**

Office Manager Report

§ Newsletter - Due by October 22, 2023 - Elaine noted the deadline for newsletter items is October 22, 2023 (corrected date). Please forward items to Elaine or Paul

§ PEHP Insurance Renewal - Elaine stated the PEHP renewal came in with about a 2% increase overall. Select Health, Regence and United Health were all higher. **It was moved by Mr. Johansen, seconded by Mr. True, the Office Manager Report be accepted. The motion was approved with the following votes: Messrs. True, Cutler and Johansen, aye; Ms. Seiger-Webster and Flint, aye.**

Board of Trustees
Planning Meeting
Wednesday, October 18, 2023

General Manager Report

§ Legislative Report - Paul noted there are not as many water bills anticipated for this session. Focus remains on the drought. Mr. Ashton requested he be briefly excused to take a phone call and the next item on the agenda be considered. On Mr. Ashton's return, he briefly reviewed legislative matters.

. Status of 2024 Budget - Paul referred this report for discussion at the regular board meeting.

§ Retreat issues and date - Paul stated there were a variety of issues the Board wanted to discuss at a Retreat . Several dates have been considered. He is looking for a Saturday. January 6, 2024, 9:00 a.m. was placed on the calendar. **It was moved by Ms. Seiger-Webster seconded by Mr. Johansen the General Manager Report be accepted. The motion was approved with the following vote: Messrs. Johansen, Cutler and True, aye; Ms. Flint and seiger-Webster, aye.**

RECESS - OPEN BOARD OF TRUSTEES GENERAL MEETING

**WHITE CITY WATER IMPROVEMENT DISTRICT
BOARD OF TRUSTEES**

District Office
999 Galena Drive
Sandy, Utah

Wednesday, October 20, 2023

Minutes

DRAFT

1. Call to Order and Determination of Quorum

The meeting of the White City Water Improvement District Board of Trustees was called to order at 6:00 p.m. on Wednesday, October 18, 2023 at the District Office. It was determined a quorum was still present.

2. Public Comment

There were no public representatives present, and Mr. Ashton stated no public comment has been received in writing or electronically.

3. Approval of Minutes of September 20, 2023

A correction was noted on to the minutes in the header on page 1 of the Board of Trustees minutes. After review, **It was moved by Ms. Seiger-Webster, seconded by Mr. Cutler the corrected minutes of September 20, 2023 be approved. The motion was approved with the following vote: Messrs. Cutler, True and Johansen, aye; Ms. Seiger-Webster and Flint, aye.**

4. Accountant/Financial Report

Dave Sanderson reviewed the water sales report for September. He noted new rates were reflected..

\$ Year to Date Report for September, 2023 - Charts and various statements were reviewed. This is a fairly normal year. After discussion, **It was moved by Mr. True, seconded by Mr. Johansen the Year to Date Report be accepted. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye, Messrs. Cutler, Johansen and True, aye.**

\$ Approval of September, 2023 Expenses **It was moved by Mr. True, seconded by Mr. Cutler the September, 2023 Expenses be approved. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs Cutler, True and Johansen, aye.**

Board of Trustees
Wednesday, October 18, 2023

5. Report of Budget Committee

Mr. Johansen reported budget preparation is underway with some changes and corrections yet to be made. We are on track to review in November. Potential changes in staffing have been included in the budget

It was moved by Mr. Cutler, seconded by Ms. Seiger-Webster the Budget Committee Report be accepted. The motion was approved with the following vote: Messrs. Cutler, True and Johansen, aye; Ms. Seiger-Webster and Flint, aye.

DRAFT

6. General Manager Report - Upcoming Conferences, Seminars and Meetings

- \$ Utah Water Law CLE, Marriott University, October 30, 2-023
- \$ UASD Annual Conference, Davis Conference Center, November 8-10, 2023 - **Paul, Paulina, Bob, Christy, Cody, , Garry, , Phil, Ryan**
- \$ RWAU Spring Conference, Davis Conference, Dixie Center - February 28 - March 1, 2024- **(Registration not yet open) - Paulina, Bob, Christy, Cody, Ryan & Danny)**
- \$ Utah Water Users Summit - Dixie Center , March 18-29m 2024 - **(Registration not yet open - Paulina, Paul, Bob, Cody)**
- \$

Mr. Ashton stated meetings are listed on the agenda. Information is included in the Packet. One change is that Phil will not attend the November UASD meetings. He will cover office in Elaine=s absence. Registration will be forwarded for the next UASD training session . There are no additional changes. **It was moved by Mr. Johansen, seconded by Mr. True the General Manager Report be accepted. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. Cutler, Johansen and True, aye.**

7. Discussion and Approval of Consulting Services Agreement - Rori I. Andreason - HR Consultant)

Mr. Ashton reviewed a consulting agreement for a HR person, and proposed Rori Andreason who has experience with various organizations and agencies. The contract is for 1 year. She will assist with HR questions rules and regulation and questions which arise. We need to make sure all the legalities are addressed. **It was moved by Mr. True, seconded by Mr. Cutler, Rori Andreason be accepted as the HR consultant for the White City Water Improvement District. The motion was approved with the following vote: Messrs. Johansen, Cutler and True, aye; Ms. Seiger-Webster and Flint, aye.**

8. Discussion and Action on PEHP Insurance Renewal 2024

Elaine stated we have a proposal from PEHP for renewal of our insurance benefits for 2024. The bid reflects a 2% increase, which is the best overall bid. Three other bids were

White City Water Improvement District

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Board of Trustees

Wednesday, October 18, 2023

received. **It was move by Ms. Seiger-Webster, seconded by Mr. Johansen the staff recommendation that PELP Insurance Renewal for 2024 be approved. The motion was approved with the following vote Ms. Seiger-Webster and Flint, aye, Messrs. True, Cutler and Johansen, aye**

9 Closed Session if needed as allowed under Utah Code Ann. 52-4-205

There were no Closed Session items for discussion.

- A. Discussion of the Character, Professional Competence, or Physical or Mental Health of an individual.
- B. Strategy sessions to Discuss pending or reasonably imminent litigation.
- C. Strangely session to discuss the purchase, exchange or lease of real property.
- D. Discussion regarding deployment of security personnel, devices or systems , ns
- E. Investigative proceedings regarding allegations of criminal misconduct.

10. Water System Issues

There were no additional water system issues.

11. Suggestions Items for Future Board Meetings

Mr. True asked that status updates on the Storage Tank Project include pictures at Board meetings going forward.

12. Adjourn

It was moved by Mr. Johansen the meeting adjourn.

Respectfully submitted:

Approved,

Susan A. Dean, Secretary

Paulina F. Flint, Chair

WHITE CITY WATER (DISTRICT)
BALANCE SHEET
OCTOBER 31, 2023

FUND 51

ASSETS

51-1111	CASH - US BANK CHECKING ACCT	346,184.16	
51-1113	XPRESS BILL PAY CLEARING	55,382.44	
51-1120	CASH CLEARING - UTILITIES	(8,246.12)	
51-1131	PETTY CASH	150.00	
51-1153	PTIF #5822 RW FUND	18,966.20	
51-1155	PTIF #5507 -- OPERATING FUND	1,425,040.11	
51-1156	PTIF #1454 CAPITAL RESERVE	928,971.98	
51-1158	PTIF #4779 CAPITAL IMPROVEMENT	1,040,463.69	
51-1159	2020 BOND DEBT 248891000	30,081.59	
51-1161	2020 BOND DEBT RES 248891001	44,438.03	
51-1163	2015 BOND SERIES 240217000	93,838.09	
51-1180	2021 BOND DEBT #221884000	105,602.18	
51-1181	2021 BOND SINK A #221884001	398,254.64	
51-1182	2021 BOND SINK B #221884002	22,756.89	
51-1183	2021 COI #221884003	6.06	
51-1192	2022 PROJECT FUND 247852001	7,023,263.33	
51-1193	2022 BOND FUND 247852000	103,049.70	
51-1311	CUSTOMER ACCOUNTS RECEIVABLE	299,526.43	
51-1511	INVENTORY	221,594.62	
51-1561	PREPAID INSURANCE	41,449.17	
51-1610	CONSTRUCTION IN PROGRESS	93,447.09	
51-1611	LAND	682,813.32	
51-1621	BUILDINGS	3,224,642.34	
51-1631	WELLS AND STORAGE FACILITIES	6,902,769.45	
51-1632	SUPPLY TRANSMISSION LINE	8,845,104.44	
51-1633	METERS AND HYDRANTS	1,178,299.65	
51-1640	INVESTMENT COMPANY	3,354,986.92	
51-1641	OFFICE FURNITURE AND EQUIPMENT	82,900.59	
51-1642	ACCUMULATED DEPRECIATION	(9,925,117.54)	
51-1651	MACHINERY & EQUIPMENT	808,962.88	
51-1800	DEFERRED OUTFLOW PENSION	155,212.00	
51-1802	DEFERRED OUTFLOW REFUNDING 16	25,338.11	
51-1804	DEFERRED OUTFLOW REFUNDING 21	565,091.78	
51-1850	NET PENSION ASSET	243,741.00	
	TOTAL ASSETS		28,428,965.22

LIABILITIES AND EQUITY

WHITE CITY WATER (DISTRICT)
BALANCE SHEET
OCTOBER 31, 2023

FUND 51

LIABILITIES

51-2211	ACCRUED PAYROLL PAYABLE	80,316.52	
51-2221	FEDERAL TAX PAYABLE	(40,166.01)	
51-2222	STATES PAYROLL TAXES PAYABLE	3,452.99	
51-2223	RETIREMENT PAYABLE	1,192.26	
51-2224	INSURANCE PAYABLE	(12,771.49)	
51-2225	WORKERS COMP PAYABLE	5,419.75	
51-2500	CURRENT BOND MATURITIES 2015	100,000.00	
51-2503	CURRENT BOND MATURITIES 2020	169,000.00	
51-2504	CURRENT BOND MATURITIES 2021 A	5,000.00	
51-2507	CURRENT BOND MATURITIES 2021 B	540,000.00	
51-2510	ST COMPENSATED ABSENCES	7,046.25	
51-2551	ACCRUED INTEREST PAYABLE	138,507.00	
51-2630	LT COMPENSATED ABSENCES	103,013.17	
51-2649	2022 BOND PAYABLES	8,000,000.00	
51-2655	2015 BONDS PAYABLE	110,000.00	
51-2656	2020 BOND PAYABLES	2,104,000.00	
51-2657	2021 BOND PAYABLES B	7,145,000.00	
51-2658	2021 BOND PAYABLES A	975,000.00	
51-2664	2015 PREMIUM ON REFUNDING	478,026.00	
51-2668	2022 PREMIUM ON REFUNDING	263,662.20	
51-2795	DEFERRED INFLOWS PENSION	338,287.00	
		20,513,985.64	
	TOTAL LIABILITIES		20,513,985.64

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
51-2999	RETAINED EARNINGS-BEGIN OF YR	8,191,925.36	
	REVENUE OVER EXPENDITURES - YTD	(276,945.78)	
	BALANCE - CURRENT DATE	7,914,979.58	
	TOTAL FUND EQUITY		7,914,979.58
	TOTAL LIABILITIES AND EQUITY		28,428,965.22

WHITE CITY WATER (DISTRICT)
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

		FUND 51				
<u>REVENUE</u>		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
51-3710	METERED SALES - RES CUSTOMERS	329,344.28	3,602,729.54	4,300,000.00	697,270.46	83.8
51-3715	OTHER WATER REVENUES	.00	.00	3,500.00	3,500.00	.0
51-3720	METERED SALES - COMMERCIAL	5,216.70	95,329.32	100,000.00	4,670.68	95.3
51-3725	APPROPRIATED FUND BALANCE	.00	.00	8,011,220.00	8,011,220.00	.0
51-3780	LATE CHARGES	2,947.50	28,492.50	36,500.00	8,007.50	78.1
51-3810	MISCELLANEOUS REVENUE	1,186.63	17,596.39	20,000.00	2,403.61	88.0
51-3900	INTEREST & DIVIDEND INCOME	51,470.89	434,257.13	40,000.00	(394,257.13)	1085.6
TOTAL FUND REVENUE		390,166.00	4,178,404.88	12,511,220.00	8,332,815.12	33.4

WHITE CITY WATER (DISTRICT)
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

FUND 51

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
51-5100-110 SALARIES & WAGES - EMPLOYEES	32,644.72	276,971.15	382,919.00	105,947.85	72.3
51-5100-111 OVERTIME/ON-CALL	.00	.00	1,000.00	1,000.00	.0
51-5100-115 COMPENSATION - TRUSTEES	2,173.35	22,843.50	29,500.00	6,656.50	77.4
51-5100-130 BENEFITS	13,911.90	127,093.55	162,488.00	35,394.45	78.2
51-5100-210 DUES & MEMBERSHIPS	1,067.58	26,477.86	32,110.00	5,632.14	82.5
51-5100-231 TRAVEL EXPENSES	123.14	8,904.77	23,000.00	14,095.23	38.7
51-5100-240 OFFICE SUPPLIES	281.98	3,873.55	10,500.00	6,626.45	36.9
51-5100-245 POSTAGE / PRINTING	3,525.55	35,291.46	45,550.00	10,258.54	77.5
51-5100-250 EQUIP. MAINT. CONTRACTS	170.85	35,672.21	66,660.00	30,987.79	53.5
51-5100-270 UTILITIES	2,984.42	26,450.51	37,810.00	11,359.49	70.0
51-5100-300 BAD DEBT EXPENSE	(6.00)	(139.83)	.00	139.83	.0
51-5100-310 MISC. PROFESSIONAL SERVICES	6,745.53	75,213.98	143,900.00	68,686.02	52.3
51-5100-311 ACCOUNTING	1,650.00	32,000.00	41,000.00	9,000.00	78.1
51-5100-330 TRAINING REGISTRATIONS	4,100.00	6,185.00	14,595.00	8,410.00	42.4
51-5100-510 INSURANCE - GENERAL LIABILITY	.00	61,094.22	90,150.00	29,055.78	67.8
51-5100-530 INTEREST EXPENSES	.00	1,344,098.79	1,637,375.00	293,276.21	82.1
51-5100-610 BANK / TRUSTEE FEES	218.77	2,736.77	27,000.00	24,263.23	10.1
51-5100-620 EQUIPMENT REPLACEMENT	.00	.00	6,600.00	6,600.00	.0
51-5100-622 LITIGATION	.00	.00	3,000.00	3,000.00	.0
51-5100-625 MISC. EXPENSES	74.20	3,963.32	8,450.00	4,486.68	46.9
51-5100-629 BOARD CONTINGENCY	158.54	1,083.68	14,000.00	12,916.32	7.7
51-5100-720 BUILDING IMPROVEMENTS/MAINT	912.00	16,404.95	15,114.00	(1,290.95)	108.5
51-5100-740 UNIFORMS	.00	1,109.11	5,700.00	4,590.89	19.5
TOTAL ADMINISTRATION	70,736.53	2,107,328.55	2,798,421.00	691,092.45	75.3
<u>CAPITAL PROJECTS</u>					
51-5110-110 SALARIES & WAGES - EMPLOYEES	.00	2,247.25	.00	(2,247.25)	.0
51-5110-130 BENEFITS	.00	979.49	.00	(979.49)	.0
51-5110-740 WELL HOUSES IMPROVEMENTS	.00	.00	50,000.00	50,000.00	.0
51-5110-751 MAINLINE REPLACEMENTS	.00	354,670.60	580,000.00	225,329.40	61.2
51-5110-765 METER REPLACEMENTS	.00	36,575.00	200,000.00	163,425.00	18.3
51-5110-770 10000 SOUTH TRANSMISSION LINE	.00	464,204.37	3,755,000.00	3,290,795.63	12.4
51-5110-775 HARSTON TANK NO. 2	458,890.70	506,238.63	3,426,220.00	2,919,981.37	14.8
TOTAL CAPITAL PROJECTS	458,890.70	1,364,915.34	8,011,220.00	6,646,304.66	17.0

WHITE CITY WATER (DISTRICT)
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

		FUND 51				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS</u>						
51-5160-110	SALARIES & WAGES - EMPLOYEES	22,378.72	230,891.47	274,406.00	43,514.53	84.1
51-5160-111	OVERTIME/ON-CALL	932.75	17,716.70	25,400.00	7,683.30	69.8
51-5160-130	BENEFITS	11,616.04	119,296.61	186,865.00	67,568.39	63.8
51-5160-210	DUES & MEMBERSHIPS	.00	1,492.86	1,945.00	452.14	76.8
51-5160-211	GIS MAINTENANCE	.00	1,125.00	1,500.00	375.00	75.0
51-5160-230	VEHICLE MAINTENANCE	3,671.31	19,544.21	33,720.00	14,175.79	58.0
51-5160-231	TRAVEL EXPENSES	.00	1,779.09	3,000.00	1,220.91	59.3
51-5160-250	REPAIRS & MAINTENANCE SUPPLY	10,065.72	285,093.78	385,000.00	99,906.22	74.1
51-5160-251	REPAIRS & MAINTENANCE WELLS	.00	1,438.00	.00	(1,438.00)	.0
51-5160-270	UTILITIES	47,007.69	251,952.93	390,103.00	138,150.07	64.6
51-5160-310	SCADA/WELL MAINTENANCE	.00	1,030.00	21,000.00	19,970.00	4.9
51-5160-330	TRAINING & REGISTRATIONS	.00	1,070.00	2,900.00	1,830.00	36.9
51-5160-620	WATER SAMPLING/TESTING	450.00	6,988.00	30,000.00	23,012.00	23.3
51-5160-640	EQUIPMENT REPLACEMENT	.00	43,688.12	42,500.00	(1,188.12)	102.8
TOTAL OPERATIONS		96,122.23	983,106.77	1,398,339.00	415,232.23	70.3
TOTAL FUND EXPENDITURES		625,749.46	4,455,350.66	12,207,980.00	7,752,629.34	36.5
NET REVENUE OVER EXPENDITURES		(235,583.46)	(276,945.78)	303,240.00	580,185.78	(91.3)

Journal	Payee or Description	Date	Check Number	Amount
CD1	XPRESS BILL PAY MONTHLY BILLING --	10/31/2023	3	1,829.35
CD1	FEDERAL EFT TAX DEPOSIT -- PAYROLL	10/31/2023	5	5,802.84
CD1	URS ACH RETIREMENT DEPOSIT -- PAYROLL	10/31/2023	7	5,299.40
CD1	CASSELE	11/01/2023	9	1,358.00
CD1	PAYMENT TECH	11/01/2023	11	1,689.78
CD1	IRS	11/01/2023	13	3,729.98
CD1	UTAH STATE RETIRMENT	11/01/2023	15	4,291.20
CD1	IT NOW	11/01/2023	17	1,530.40
CD1	BANK CHARGES	11/01/2023	19	218.77
CDA	BLUE STAKES OF UTAH 811	10/05/2023	29224	202.50
CDA	CERTIFIED FIRE & SECURITY	10/05/2023	29225	50.00
CDA	COMCAST CABLE	10/05/2023	29226	589.50
CDA	DS ACCOUNTING SERVICES LLC	10/05/2023	29227	1,650.00
CDA	FIDEL CRESPIN	10/05/2023	29228	148.71
CDA	GOTO COMMUNICATIONS, INC.	10/05/2023	29229	396.71
CDA	HILLSIDE TIRE & SERVICE	10/05/2023	29230	48.95
CDA	HOME DEPOT CREDIT SERVICES	10/05/2023	29231	457.61
CDA	HR EMPLOYMENT LAW	10/05/2023	29232	199.00
CDA	JACK R HILL	10/05/2023	29233	47.55
CDA	JANI-SERV INC.	10/05/2023	29234	400.00
CDA	MONICA ZOLTANSKI	10/05/2023	29235	38.20
CDA	ROCKY MOUNTAIN POWER	10/05/2023	29236	770.21
CDA	S.L. COUNTY PUBLIC WORKS ENGINEERING	10/05/2023	29237	250.00
CDA	THOMSON REUTERS -- WEST	10/05/2023	29238	297.14
CDA	US BANK	10/05/2023	29239	5,446.25
CDA	WASTE MANAGEMENT OF UTAH, INC	10/05/2023	29240	191.88
CDA	Void Check	10/12/2023	29242	.00
CDA	Void Check	10/12/2023	29243	.00
CDA	Void Check	10/12/2023	29244	.00
CDA	Void Check	10/12/2023	29245	.00
CDA	Void Check	10/12/2023	29246	.00
CDA	Void Check	10/12/2023	29247	.00
CDA	Void Check	10/12/2023	29248	.00
CDA	Void Check	10/12/2023	29249	.00
CDA	Void Check	10/12/2023	29250	.00
CDA	Void Check	10/12/2023	29251	.00
CDA	Void Check	10/12/2023	29252	.00
CDA	Void Check	10/12/2023	29253	.00
CDA	Void Check	10/12/2023	29254	.00
CDA	Void Check	10/12/2023	29255	.00
CDA	Void Check	10/12/2023	29256	.00
CDA	Void Check	10/12/2023	29257	.00
CDA	Void Check	10/12/2023	29258	.00
CDA	CHEMTECH/FORD LABORATORIES	10/12/2023	29259	180.00
CDA	FERGUSON ENTERPRISES	10/12/2023	29260	663.00
CDA	FREEDOM MAILING SERVICE	10/12/2023	29261	2,507.20
CDA	FX CONSTRUCTION, INC.	10/12/2023	29262	454,767.85
CDA	JORDAN VALLEY WATER CONS. DIST	10/12/2023	29263	50.00
CDA	MARIE PERRY	10/12/2023	29264	34.00
CDA	MOUNTAINLAND SUPPLY DEPT	10/12/2023	29265	1,782.33
CDA	ORS -- CHILD SUPPORT SERVICES	10/12/2023	29266	110.77
CDA	PITNEY BOWES	10/12/2023	29267	120.85
CDA	ROCKY MOUNTAIN POWER	10/12/2023	29268	46,136.35
CDA	SANDY CITY CORPORATION	10/12/2023	29269	14.98
CDA	SUNRISE ENGINEERING	10/12/2023	29270	4,460.85
CDA	UPPER CASE PRINTING, INC.	10/12/2023	29271	1,018.35
CDA	UTAH STATE TREASURERS OFFICE	10/12/2023	29272	136,414.75
CDA	WASATCH FRONT WASTE & RECYCLING	10/12/2023	29273	58.50

Journal	Payee or Description	Date	Check Number	Amount
CDA	COMCAST CABLE	10/18/2023	29274	189.56
CDA	COMMERCIAL MECHANICAL SYSTEMS & SERVICE	10/18/2023	29275	512.00
CDA	DOMINION ENERGY	10/18/2023	29276	282.23
CDA	ESTATE OF DALE H. HANSON	10/18/2023	29277	93.00
CDA	FEDEX OFFICE	10/18/2023	29278	22.91
CDA	JARED McDOUGALL	10/18/2023	29279	111.68
CDA	JAY W. OLSON ESTATE	10/18/2023	29280	38.53
CDA	JERRY RUSSELL	10/18/2023	29281	30.00
CDA	MAREA RUECKERT	10/18/2023	29282	276.50
CDA	MATRIX EXCAVATION, INC.	10/18/2023	29283	885.00
CDA	MONICA ZOLTANSKI	10/18/2023	29284	215.00
CDA	STATE OF UTAH FUEL NETWORK	10/18/2023	29285	1,107.45
CDA	UTAH LOCAL GOVERNMENTS TRUST	10/18/2023	29286	718.67
CDP	Dean-Kimball, Susan A	10/27/2023	29287	285.43
CDA	CHEMTECH/FORD LABORATORIES	10/25/2023	29288	270.00
CDA	COMCAST CABLE	10/25/2023	29289	266.60
CDA	CORPORATE TRUST -- TFM	10/25/2023	29290	95,513.30
CDA	MATRIX EXCAVATION, INC.	10/25/2023	29291	3,287.92
CDA	MOUNTAINLAND SUPPLY DEPT	10/25/2023	29292	992.31
CDA	ODP BUSINESS SOLUTIONS, LLC	10/25/2023	29293	3.50
CDA	ORS -- CHILD SUPPORT SERVICES	10/25/2023	29294	110.77
CDA	PEHP GROUP INSURANCE	10/25/2023	29295	519.00
CDA	PEHP INSURANCE -- HEALTH & DENTAL	10/25/2023	29296	13,345.87
CDA	PRO SECURITY PRODUCTS	10/25/2023	29297	3,730.00
CDA	TECHNOLOGY NET COMPANY LLC	10/25/2023	29298	400.00
CDA	VERIZON WIRELESS	10/25/2023	29299	689.05
CDP	DIRECT DEPOSIT TOTAL	10/13/2023	92201	25,730.93
CDP	DIRECT DEPOSIT TOTAL	10/27/2023	92202	16,682.69
CDP	Ashton, Paul H - DIR DEP	10/13/2023	10132301	.00
CDP	Bowles, Daniel S. - DIR DEP	10/13/2023	10132302	.00
CDP	Cardenaz, Phillip S. - DIR DEP	10/13/2023	10132303	.00
CDP	Christensen, Elaine - DIR DEP	10/13/2023	10132304	.00
CDP	Cutler, Cody - DIR DEP	10/13/2023	10132305	.00
CDP	Flint, Paulina - DIR DEP	10/13/2023	10132306	.00
CDP	Hanni, Cindy K. - DIR DEP	10/13/2023	10132307	.00
CDP	Johansen, Robert - DIR DEP	10/13/2023	10132308	.00
CDP	Johnson, Ryan R. - DIR DEP	10/13/2023	10132309	.00
CDP	Lucas, James B. - DIR DEP	10/13/2023	10132310	.00
CDP	Seiger-Webster, Christy M - DIR DEP	10/13/2023	10132311	.00
CDP	True, Garry - DIR DEP	10/13/2023	10132312	.00
CDP	Winger, David S. - DIR DEP	10/13/2023	10132313	.00
CDP	Ashton, Paul H - DIR DEP	10/27/2023	10272301	.00
CDP	Bowles, Daniel S. - DIR DEP	10/27/2023	10272302	.00
CDP	Cardenaz, Phillip S. - DIR DEP	10/27/2023	10272303	.00
CDP	Christensen, Elaine - DIR DEP	10/27/2023	10272304	.00
CDP	Hanni, Cindy K. - DIR DEP	10/27/2023	10272305	.00
CDP	Johnson, Ryan R. - DIR DEP	10/27/2023	10272306	.00
CDP	Lucas, James B. - DIR DEP	10/27/2023	10272307	.00
CDP	Winger, David S. - DIR DEP	10/27/2023	10272308	.00
Grand Totals:				851,563.61

Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Void

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount	D
10/22/2023	PC	10/27/2023	29287	Dean-Kimball, Susan A	22		51-1111	285.43-	
10/08/2023	PC	10/13/2023	10132301	Ashton, Paul H	86		51-1111	3,433.07-	D
10/08/2023	PC	10/13/2023	10132302	Bowles, Daniel S.	30		51-1111	2,261.12-	D
10/08/2023	PC	10/13/2023	10132303	Cardenaz, Phillip S.	40		51-1111	1,784.90-	D
10/08/2023	PC	10/13/2023	10132304	Christensen, Elaine	45		51-1111	2,193.49-	D
10/08/2023	PC	10/13/2023	10132305	Cutler, Cody	150		51-1111	405.21-	D
10/08/2023	PC	10/13/2023	10132306	Flint, Paulina	80		51-1111	403.20-	D
10/08/2023	PC	10/13/2023	10132307	Hanni, Cindy K.	46		51-1111	6,898.94-	D
10/08/2023	PC	10/13/2023	10132308	Johansen, Robert	130		51-1111	523.22-	D
10/08/2023	PC	10/13/2023	10132309	Johnson, Ryan R.	47		51-1111	2,708.97-	D
10/08/2023	PC	10/13/2023	10132310	Lucas, James B.	52		51-1111	2,436.42-	D
10/08/2023	PC	10/13/2023	10132311	Seiger-Webster, Christy M	140		51-1111	410.63-	D
10/08/2023	PC	10/13/2023	10132312	True, Garry	120		51-1111	405.63-	D
10/08/2023	PC	10/13/2023	10132313	Winger, David S.	70		51-1111	1,866.13-	D
10/22/2023	PC	10/27/2023	10272301	Ashton, Paul H	86		51-1111	3,433.07-	D
10/22/2023	PC	10/27/2023	10272302	Bowles, Daniel S.	30		51-1111	1,965.55-	D
10/22/2023	PC	10/27/2023	10272303	Cardenaz, Phillip S.	40		51-1111	1,784.90-	D
10/22/2023	PC	10/27/2023	10272304	Christensen, Elaine	45		51-1111	2,181.70-	D
10/22/2023	PC	10/27/2023	10272305	Hanni, Cindy K.	46		51-1111	355.74-	D
10/22/2023	PC	10/27/2023	10272306	Johnson, Ryan R.	47		51-1111	2,708.97-	D
10/22/2023	PC	10/27/2023	10272307	Lucas, James B.	52		51-1111	2,599.04-	D
10/22/2023	PC	10/27/2023	10272308	Winger, David S.	70		51-1111	1,653.72-	D
11/05/2023	PC	11/10/2023	11102301	Ashton, Paul H	86		51-1111	3,433.07-	D
11/05/2023	PC	11/10/2023	11102302	Bowles, Daniel S.	30		51-1111	1,804.75-	D
11/05/2023	PC	11/10/2023	11102303	Cardenaz, Phillip S.	40		51-1111	1,784.90-	D
11/05/2023	PC	11/10/2023	11102304	Christensen, Elaine	45		51-1111	2,187.19-	D
11/05/2023	PC	11/10/2023	11102305	Cutler, Cody	150		51-1111	405.21-	D
11/05/2023	PC	11/10/2023	11102306	Flint, Paulina	80		51-1111	403.20-	D
11/05/2023	PC	11/10/2023	11102307	Hanni, Cindy K.	46		51-1111	359.74-	D
11/05/2023	PC	11/10/2023	11102308	Johansen, Robert	130		51-1111	378.20-	D
11/05/2023	PC	11/10/2023	11102309	Johnson, Ryan R.	47		51-1111	2,708.97-	D
11/05/2023	PC	11/10/2023	11102310	Lucas, James B.	52		51-1111	2,599.04-	D
11/05/2023	PC	11/10/2023	11102311	Seiger-Webster, Christy M	140		51-1111	410.63-	D
11/05/2023	PC	11/10/2023	11102312	True, Garry	120		51-1111	405.63-	D
11/05/2023	PC	11/10/2023	11102313	Winger, David S.	70		51-1111	2,063.32-	D
Grand Totals:								<u>61,642.90-</u>	
									<u>35</u>

Tentative Budget

White City Water Improvement District FY 2024 Budget

	Actual 2022	Final Budget 2023	General Manager Recommended 2024
Operating Revenues			
51-3710 Metered Sales - Residential	\$ 3,292,016	\$ 3,000,000	\$ 4,500,000
51-3720 Metered Sales - Commercial	81,696	61,673	85,000
51-3715 Other Water Revenues	-	2,500	2,500
51-3780 Late Charges	37,185	33,500	40,000
51-3900 Interest & Dividend Income	54,446	20,000	75,000
51-3810 Miscellaneous Revenue	17,691	10,000	10,000
51-3725 Appropriated Fund Balance/Operations	-	81,307	-
Total Operating Revenues	\$ 3,483,034	\$ 3,208,980	\$ 4,712,500
Capital Revenues			
Bond Proceeds	\$ -	8,000,000	\$ 7,181,220
Appropriated Fund Balance	-	955,000	918,690
Total Capital Revenues	\$ -	\$ 8,955,000	\$ 8,099,910
Total Revenues	\$ 3,483,034	\$ 12,163,980	\$ 12,812,410
Operating Expenses			
51-5100-xxx Administration	\$ 1,187,962	\$ 2,798,421	\$ 2,416,809
51-5160-xxx Operations	1,112,975	1,354,339	2,234,381
Total Operating Expenses	\$ 2,300,938	\$ 4,152,760	\$ 4,651,190
Capital Expenses			
51-5100-xxx Capital Projects	\$ -	\$ 8,011,220	\$ 8,161,220
Total Capital Expenses	\$ -	\$ 8,011,220	\$ 8,161,220
Total Expenses	\$ 2,300,938	\$ 12,163,980	\$ 12,812,410
Surplus/(Deficit)	\$ 1,182,096	\$ -	\$ (0)

Revenues and Expenditures Summary

WHITE CITY WATER IMPROVEMENT DISTRICT 2024 BOARD MEETING SCHEDULE

All public meetings will be held following the Staff Planning Meeting which is scheduled at 5:00 PM on the 3rd Wednesday of the month unless otherwise noticed. To the extent a Closed Session is necessary, under State Law that session may occur at the beginning of the meeting on the same day with the public session to follow thereafter.

January 17

February 21

March 20

April 17

May 15

June 19

July 17

August 21

September 18

October 16

November 20

December 18

WHITE CITY WATER IMPROVEMENT DISTRICT

RULES & REGULATIONS

Effective January 2024

1. All water delivered by the District to its Customers shall be metered through water meters. The District will check, inspect, change, or adjust the meter at the discretion of the District. Customers shall not open meter boxes for the purpose of turning the water off or on unless special permission has been granted, or in the case of emergency. *At no time are Customers authorized to tamper with the operation of the water meter* there are to be no sprinkler supply valves installed inside the meter barrel. The District shall assume the responsibility and expense of the operation and maintenance of the meter.
2. Should a meter fail to register at any time, the water delivered during such a period shall be estimated on the basis of previous consumption. In the event a meter is found to be recording less than 97% or more than 103% of accuracy, the District may make such adjustments in the consumer's previous bill as are just and fair under the circumstances. The District reserves the right to estimate water consumption according to the previous year's usage for any month.
3. All damage, lack of accessibility, or injury to the District's pipelines, meters or to the material of the District on or near consumer's premises, caused by any act of neglect of the consumer shall, at the discretion of the District, be repaired at the consumer's expense. It is the resident's responsibility to ensure that meters are accessible to District personnel at all times, to include but not limited to removing overgrown landscaping, vehicles, unlocking gates and fences. Residents are responsible to *secure all animals away from the meter when access is requested by District personnel.*
4. The District shall use reasonable diligence to provide continuous water service to its customers and shall make a reasonable effort to furnish them with a clean, pure supply of water, free from injurious substances (see also Item #14).
5. The District has prepared a diagram to illustrate the location of the water service as it pertains to the property owner and the District. This illustration is labeled with the location of White City's responsibility and where the homeowner responsibility begins. This illustration and diagram can be found on our website: www.wcwid.org. In brief, the District is responsible to and including the meter, or in case of a fire lines the fire-stand or valve, and the owner is responsible beyond the meter, fire-stand or valve.
6. The District shall not be held liable for damages to any water user by reason of any stoppage or interruption of his/her water supply.
7. **Consumer Metered Rates and Charges**
The following rates shall be charged monthly to each meter and consumer unit, a consumer unit being defined as a single unit dwelling, store, service station, church, school, café, factory, shop, processing plant, or other business establishment or concern which may be supplied with potable water for domestic purposes:

Residential Minimum Charge: \$60.00 per month

Residential Monthly Rates:
\$60.00 for 5,000 gallons
\$2.00 per 1,000 gallons over 5,001 – 30,000 gallons
\$2.25 per 1,000 gallons over 30,001 – 60,000 gallons
\$2.50 per 1,000 gallons over 60,001 – 90,000 gallons
\$3.25 per 1,000 gallons over 90,000 plus gallons

Commercial Minimum Charge

\$60.00	5/8 x 3/4" meter
\$118.00	1" meter
\$235.00	1.5" meter
\$269.00	2" meter
\$423.00	3" meter
\$522.00	4" meter

Commercial up to 1" Overage Rate:
\$2.00 per 1,000 gallons up to 30,000 gallons
\$2.25 per 1,000 gallons 30,001 – 60,000 gallons
\$2.50 per 1,000 gallons 60,001 – 90,000 gallons
\$3.25 per 1,000 gallons 90,000 plus gallons

Commercial up to 4" Overage Rate:
\$2.00 per 1,000 gallons up to 200,000 gallons
\$2.25 per 1,000 gallons 200,001 – 1,250,000 gallons
\$2.50 per 1,000 gallons 1,250,001 – 2,000,000 gallons
\$3.25 per 1,000 gallons 2,000,001 plus gallons

****Any meter larger than 4-inch will have a Base Rate/Tier Rate ranges defined at time of installation****

8. Customers moving into new homes who fail to notify the District for installation of a meter or meters, or who are without meters, either due to failure of notification or delays in installation, will be charged an estimated amount based upon the highest charge made to Customers in the subdivision having approximately the same amount of lawn space and water use during the same period. When conditions are such that services supplied through one or more meters to more than one consumer, the owner of the property where such meter or meters are installed, shall assume full responsibility for payment for all water delivered through said meter or meters.
9. Statements covering the charges shall be issued and forwarded to customers monthly and shall be due at the office before close of business on the last business day, or if paying by electronic method before 10:00 PM MST on the last calendar day. Any consumer who neglects, fails, or refuses to pay his water bill or all other obligations due the District by the last day of the month in which the bill is sent shall be charged a late charge of \$7.50 per month, on the delinquent bill and the District may discontinue service to said Customers upon notification. Service

disconnection may occur when an account has a past due balance on the last day of the month following the due date of the preceding month.

10. The District's employees shall have the right to come upon the premises of said customer and make such excavation or do such work as may be necessary to disconnect water service for failure to pay charges for water, or other violations of these rules and regulations and the customer shall be responsible to pay a disconnection fee as set forth by the Board for such work, which fee is presently \$35.00. Upon payment of outstanding charges, including any disconnection fee, or no longer being in violation, the District will reconnect the water service during regular business hours, unless the customer is willing to pay an after-hours fee of \$45.00. A copy of the disconnection and shut off procedures is available for review at the District office.
11. Any consumer moving or wishing to discontinue service shall notify the District so that the meter can be read for a final billing. Failure by the consumer to contact the District for discontinuation may result in the continued billing. Contact by the title company is for **final bill estimates only** and does not constitute the required notification by the consumer. Final billing will only be done with a title transfer i.e. sale of home or foreclosure.
12. The owners of property within the District are ultimately responsible to pay all fees and rates, the security for which shall be the property itself. **Renters will not be able to apply for service individually. The property owner must have the account in their name.** If the owner of a property wants to allow the renter to pay the bill, the owner can give the renter the account number and allow them to pay either in person at the District office or online at www.wcwid.org. It is up to the property owner to facilitate the renter to know the amount of the bill to be paid. There are no duplicate billings. Failure to pay the fees and rates may result in the property being certified with a lien.
13. Any consumer paying a water bill with a check that is returned by his/her bank for insufficient funds or any other reason shall, at the discretion of the District, be charged a \$35.00 service charge. If a consumer has had two return checks, the District reserves the right to make an account "Cash only". The District is now accepting electronic credit or debit card and online payments at www.wcwid.org or by phone.

In order to minimize "NSF - not sufficient funds" checks and cost to the District, it reserves the right to run checks as an "EFT- Electronic Funds Transfer" transaction. The District may take whatever legal action is necessary to ensure payment of amounts owed. If an account must be given to a collection agency the District is entitled to assess all collection fees including attorney fees.

14. **Service Connection Charges**

New Service Connection

Any party desiring to obtain a supply of water from the District shall make application with the District and pay a hook up fee & water availability fee based upon size and connection. The schedule of such fees may be obtained from the District at the time of application. In addition, an applicant or developer (in case of new subdivision) shall supply all materials and labor for such connection including Type "K" copper tubing from water main to meter, yoke, meter box,

cover and lid and necessary fittings. The District will supply the meter only. The meter box is to be situated between the curb and the sidewalk if any at 1" above grade level away from the drive approach. The complete installation must meet District specifications a copy of which may be obtained at the District office, or water will not be turned on. A \$10.00 fee per lot will be charged to developers for water used for construction purposes prior to the meter being set, no lawn irrigation is allowed without a meter being set and a backflow prevention device installed per Plumbing Code (Item #12). The applicant or developer will be responsible for any expenses incurred in the repair of any damage to any part of the installation prior to occupancy of the premises. All construction water shall pass through a jumper and dual check valve setter. No hoses will be allowed in the meter barrel due to backflow hazards.

Existing Service Connection

In the event an applicant's premises have been served water prior to his application for service, the meter is in place, and all service charges against the premises have been paid, the applicant shall pay a new account set-up fee of \$10.00.

15. Cross Connection Control and Backflow Prevention

- (a) It shall be unlawful at any place supplied with water from the White City Water Improvement District to do any of the following:
 - i. To install or use any physical connection or arrangement of piping or fixtures which may allow any fluid or substance not suitable for human consumption to come in contact with potable water in the White City Water Improvement District distribution system.
 - ii. To install any connection, arrangement, or fixtures without using a backflow prevention device or assembly designed to prevent a violation of subsection (1). The White City Water Improvement District with respect to each application must approve any such device or assembly described in subsection (2), which is not installed as required in the plumbing code as, adopted by the State of Utah.
- (b) Officers and employees of White City Water Improvement District shall have the right to enter any place, which is supplied with water from the White City Water Improvement District and conduct a hazard survey or any other examination or test reasonably necessary to the enforcement of this section.
- (c) The user of water from the White City Water Improvement District, and not White City Water Improvement District, shall pay all costs of installation and testing of backflow prevention devices or assemblies on the customer's side of the water meter.
- (d) Backflow prevention devices or assemblies required by this section shall be tested not less than once each year by a State of Utah Certified Backflow Technician. Test results shall be furnished to the White City Water Improvement District within 10 days of initial installation or any system modification.
- (e) Water service may be discontinued to any user who is found to be in violation of the rule and who fails to take corrective action within ten (10) days after violation notification, except that water service may be discontinued immediately, including locking out or a physical removal of the meter if it is determined by a certified operator that an immediate threat to the water supply exists.
- (f) Any person who violates the provisions of this section shall be civilly liable to White City Water Improvement District, and to third persons other than White City Water

Improvement District, for all damage proximately caused by said violation. If legal action is necessary to enforce the rights of the District, the person violating the provisions hereof shall be liable for reasonable attorney fees and costs. Without limiting the foregoing, if the District incurs costs as result of a person's backflow non-compliance, the District shall have the right to place a lien on the person's property under state law.

16. District Policies & Procedures

- (a) In addition to these Rules & Regulations, Customers rights and responsibilities are set forth in Chapter One of the District's Policy & Procedure Manual incorporated herein, a copy of which is available at the District Office.

DRAFT