

WHITE CITY WATER IMPROVEMENT DISTRICT
BOARD OF TRUSTEES

District Office
999 Galena Drive
Sandy, Utah

Wednesday, September 20, 2023

Members

Present: Paulina Flint, Chair; Bob Johansen, Vice Chair; Garry True, Treasurer, Christy Seiger-Webster, Clerk; Cody Cutler

Others

Present: Paul Ashton, Elaine Christensen, Sue Dean, Ryan Johnson, Cliff Linford, James Lucas, Vicki Rasely, Dave Sanderson

5: 00 p.m. . PLANNING MEETING

1. Call to Order and Determination of Quorum - The Planning Committee meeting of the White City Water Improvement District Board of Trustees was called to order by Chair Paulina Flint at 5:00 p.m. on Wednesday, September 20, 2023 at the District Office. It was determined a quorum was present.
2. Sunrise Engineering Report
 - Status of 10000 South Pipeline Project - Cliff reported this project is scheduled to start in early November. A pre-construction meeting will be set in mid-October, possibly before the next Board meeting.
 - Status of Water Storage Tank - This project is moving forward with the excavator on site, ready to go. Prep work is being done Planning to start November 1. . Cliff will coordinate with Ryan. Garry has visited site - 1 lots of dirt in the pile. The contractor still plans to keeping dirt on site and Cliff will follow closely.
 - General Engineering -Cliff mentioned small General Engineering items., but had no additional items to review. **It was moved by Mr. True, seconded by Ms. Seiger-Webster the Sunrise Engineering Report be accepted. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. True, Johansen and Cutler, aye.**
3. Manager Reports

Operations Manager Report

 - Water Use Report - James reported 140M gallons were billed and 136 M produced last month, Positive 2%,

Board of Trustees
Planning Committee
Wednesday, September 20, 2023

General Repair and Maintenance Update - James reviewed various repair and maintenance issues in August. We replaced 3 fire hydrants above 1300 East - 2 failed, 1 on a auxiliary valve.; short side services, and adjustments were made to the PVC pipe on the corner of the roof at the office. It was draining into the gravel and leaking into basement.. He and Ryan will monitor closely.. **It was moved by Mr. Johansen seconded by Mr. Cutler t he Operations Manager Report be accepted. The motion was approved with the following vote: Messrs Cutler, True and Johansen, aye; Ms. Flint and Seiger-Webster, aye.**

Assistant General Manager Report

There were no items to report. Ryan did note he has been working with Phil, and all is going well..

Office Manager Report

Newsletter Deadline - September 25, 2023 - Elaine stated newsletter items are needed by Monday, September 25, 2023, and she will be sending out Equal Pay applications in October. Reminder about winterizing usually goes out in November, but could be sen out in October so people have time to winterize
UASD 2024 Membership Renewal
& Representative Selection -
UASD dues and Board
representatives were discussed..

PEEP Insurance Renewal -Elaine stated PEEP insurance premium has increased about 2%. She did compare rates from a couple of others. **It was moved by Ms. Seiger-Webster, seconded by Mr. Johansen the Office Manager Report be accepted. The motion was approved with the following vote: Messrs. Cutler, True and Johansen, aye; Ms. Seiger-Webster and Flint, aye.**

General Manager Report

Legislative Report - Paul reported there are water bills out there being looked at. They are looking at smaller systems, and Lewis and Young are doing an analysis on funding - how rates are related to property taxes which we will probably see next session, no this year.
2024 Budget Committee & Timeline- Paul stated it's the time of year we start looking at the 2024 Budget, a draft budget is included in the meeting packet. He suggested Bob and Garry continue to constitute the Budget Committee. The Preliminary 2024 Budget will be presented at the November meeting and , finalize in December. **It was moved by Mr. True, seconded by Mr. Cutler the General Manager Report be accepted. The motion was approved with the following vote: Ms. Seiger-Webster and lint, aye; Messrs. Johansen, Cutler**

and True, aye.

RECESS - OPEN BOARD OF TRUSTEES GENERAL MEETING

**WHITE CITY WATER IMPROVEMENT DISTRICT
BOARD OF TRUSTEES**

District Office
999 Galena Drive
Sandy, Utah

Wednesday, September 20, 2023

Minutes

1. Call to Order and Determination of Quorum

The regular meeting of the White City Water Improvement District Board of Trustees was called to order by Chair Paulina Flint on Wednesday, September 20, 2023 at the District Office. It was determined a quorum was present.

2. Public Comment

Mr. Ashton stated no public comment has been received in writing or electronically.

3. Approval of Minutes of August 16, 2023 -

After review, **It was moved by Mr. Johansen, seconded by Mr. True the minutes of the White City Water Improvement District Board of Trustees meeting of August 16, 2023 be approved. The motion was approved with the following vote: Messrs. True, Cutler and Johansen, aye; Ms. Flint and Seiger-Webster, aye.**

4. Accountant/Financial Report

Dave Sanderson reviewed the Residential Water Sales Report for August, 2023.

Year to Date Report for August, 2023 - Mr. Sanderson also briefly reviewed the financial statements and other reports included in the meeting packet. He stated the rate increase will be reflected in the end of September meter readings.

It was moved by Mr. True, seconded by Ms. Seiger-Webster the Year to Date Report be accepted. The motion was approved with the following vote: Messrs. True, Cutler and Johansen, aye; Ms. Seiger-Webster and Flint, aye.

Approval of August, 2023 Expenses - After review and discussion, **it was moved by Mr. True, seconded by Mr. Cutler the August 2023 Expenses be approved. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. Cutler, Johansen and True, aye.**

5. General Manager's Report

Mr. Ashton reviewed upcoming conferences, seminars and meetings - information is included in the meeting packet. After discussion of issues related to lodging reservations, it was

suggested each Board member make their own reservations for the UASD Convention in November, and if Paulina has an attendance list for Rural Water in February she will make reservations. Mr. True asked about a date for the Annual Board Retreat and noted he will be on vacation January 17, 2024, and does not return until May. Mr. Ashton will look at possible dates after the September meter readings - November - January when we know the numbers.

- Water Summer - Fall of 2023 - Davis Convention Center September 26, 2023 - **Paul, Pauline & Bob** (Registered)
- Fall Risk Conference - Element Events Center – September 26, 2023 -
- Casselle Annual Conference - Salt Palace Convention- October 10-11, 2023 - **Phil & Ryan**
- PEEP Insurance Renewal Kick-off - URS Office- October 17, 2023 - **Ryan**
- Utah Water Law , CLE 0 Marriott University - October 30, 2023 - **Ryan & Paul**
- UASD Annual Convention - Davis Convention Center - November 8-10, 2023 - **Paul, Paulina, Bob, Cody, Garry, Christy, Paul & Ryan**
- RAU Spring Conference - Dixie Center - February 26 - March 1, 2024 - **Paulina, Bob, Christy, Ryan & Danny**
- Utah Water Users Summit - Dixie Center - - March 18-20, 2024 - **Paul, Paulina, Bob**

It was moved by Mr. True, seconded by Mr. Johansen the General Manager Report be accepted. The motion was approved with the following vote: Messrs. True, Johansen and Cutler, aye; Ms. Seoger-Webster and Flint, aye.

6. Closed Session if Needed as Allowed Under Utah Code 52 -4-205
There were no Closed Session items for discussion.
- A. Discussion of the character, professional competence or physical or mental health of an individual
 - B. Strategy Sessions to discuss pending or reasonably immanent litigation.
 - C. Strategy sessions to discuss the purchase, exchange or lease real property.
 - D. Discussion reading deployment of security personnel, devices or systems , and
 - E. Investigative preceding regarding allegations of criminal misconduct.

7, Water System Issues

The Board discussed a possible visit tp the McLean Pipe Plant for Board members and staff. Ms. Seger-Webster will send information to Mr. Ashton. Tours can be set up with the sales representative. She stated her colleagues would be interested in observing the installation of the pipe.

8. Suggested Items for Future Board Meetings

Ms. Flint noted Public Comment time has been requested, and recognized Vickie Rasely, 1829 East 9845 Spitj. Sandy, Utah. She stated last Monday she called the District to report she could her running water and asked for help to identify why. Staff were very courteous and quickly arrived and were able to find, identify and resolve the problem. She expressed her gratitude and appreciation for their quick response and outstanding service. Ms. Flint thanked her for her comments and stated we have an excellent staff, who are always ready to assist our residents.

9. **Adjourn - It was moved by Mr. Johansen the meeting adjourn.**

It was noted that because additional items which were discussed during the Planning Committee needed to be considered, Ms. Flint reconvened the Board of Trustees meeting at 5:44p.m., noting a quorum was present, She stated at the workshop held earlier renewal of UASD Membership was discussed as well as appointment of Board representative and alternate representative. **It was moved by Ms. Seiger-Webster, seconded by Mr. True, Paulina Flint continue as board Representative, and Bob Johansen continue as Alternate Representative to the UASD, and that membership renewal be approved. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. True, Cutler and Johansen, aye.**

Composition of the 2024 Budget Committee was also discussed at the Workshop, **It was moved by Mr. True, seconded by Mr. Cutler that Bob Johansen and Garry True Committee to serve as members of the 2024 Budget Committee. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. Cutler, Johansen and True aye.**

It was moved by Mr. Johansen the meeting adjourn.

Respectfully submitted,



Susan A. Dean, Secretary

Approved:



Paulina F. Flint, Chair