

**WHITE CITY WATER IMPROVEMENT DISTRICT
BOARD OF TRUSTEES**

Wednesday, June 15, 2022

Minutes

Members

Present: Paulina Flint, Chair; Bob Johansen, Vice Chair; Garry True, Treasurer; Christy Seiger-Webster, Clerk; Cody Cutler

Others

Present: Paul Ashton, Elaine Christensen, Sue Dean, Chris Huntzinger, Dave Sanderson, Melody Shock, Nick West,

I Call to Order and Determination of Quorum

The meeting of the White City Water Improvement District Board of Trustees was called to order at 6:00 p.m. on Wednesday, June 15, 2022 by Chair Paulina Flint at the District Office. It was determined a quorum was present.

II Public Comment

Mr. Ashton stated he has not received any public comment by telephone, or electronically. Ms. Flint noted a public representative was present, and asked for his comments. Nick West noted he has lived in White City about 5 years. He said he appreciates what the District is doing, and would welcome the opportunity to serve the District and improve the community.

III Approval of Minutes of 5/18/22

After review, **It was moved by Mr. Cutler, seconded by Ms. Seiger-Webster the minutes of the Board of Trustees meeting of May 18, 2022 be approved. The motion was approved with the following vote: Messrs. Cutler, True and Johansen, aye; Ms. Seiger-Webster and Flint, aye.**

IV - Accountant/Financial Report -

- **.Year to Date Report for May, 2022 - Mr. Ashton reported that Dave Sanderson would be late and reviewed the May financial reports which are included in the meeting packet. There are no significant issues to report. Mr. Sanderson reported water usage is going up as residents begin to use more water. After discussion, It was moved by Mr. Johansen, seconded by Mr. True, r the Year to Date Report for May be accepted. The motion as approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. True, Johansen and Cutler, aye.**

- Approval of May, 2-22 Expenses - After review, **It was move by Mr Cutler seconded by Ms. Seiger-Webster the May, 2022 Expenses be approved. The motion was approved with the following vote: Messrs. Cutler, True and Johansen, aye; Ms. Seiger-Webster and Flint, aye.**

V Discussion and Actuib - Renewal of ITNow Management Services Agreement

Mr. Ashton stated it is time to consider renewal of our 3 year term agreement with ITNow Management Services. They have provided a proposal for review, and a copy of the agreement is included in the meeting packet. ITNow has provided the District with excellent service. Me. Ashton said he has reviewed the document and recinnebds approval and continuation of our relationship. **It was moved by Mr. Johansen , seconded by Mr. True the 3-year renewal of the District agreement with IT Now Management Servuces be approved. The motion was approved with the following vote: Messrs. True, Cutler and Johansen, aye; Ms. Seiger-Webster and Flint, aye.**

VI. Discussion and Actiion Insurance for 2022 - 23

Mr Ashton stated the Insurance Committee, was comprised of Ms. Flint and Mr. True. Mr. True reported we received 3 proposals for District Insurance coverage. The committee reviewed and discussed the proposals. The bid from Travelers Insurance was higher than others, but Mr. True pointed out we have a long history with them and relationships are important. We have had only one claim in 25 years. He noted a big part of the premium increase is because of the new building. Our experience with Travelers has been excellent. After discussion of the insurance proposals, **It was moved by Mr. True, seconded by Mr. Cutler to continue District insurance coverage with Travelers Insurance. The motion was approved with the following vote: Messrs. Johansen, True, and Cutler, aye; Ms. Flint and Seiger-Webster aye.**

VII Rate Committee Presentation & Recommendations

Mr. True introduced Chris Huntzinger Who was e;ected Chair of the Citizen's Rate Committee. He and Adam have put in many hours of analysis, listened to our financial advisors Dave Sanderson , and John Crandall, engineers, Cliff Linford, and staff and know the ins and outs of the District. Out of the Committee came a consensus, and Chris is hee to give the Board an update on that consensus.

Mr. Huntzinger thanked the Board for running the system on a shoestring budget for a very long time, and for the pristine water we all enjoy. The Committee was provided with fantastic and very thorough information and it quickly became obvious what was needed. After much study and discussion, a consensus was reached that rates must be increased. The

Committee came up with two options for a possible rate increase, one over 2 year and one over 3 years. Commercial rates would also be increased.

Mr. Huntzinger reviewed his slide presentation which illustrates the status of the system and the needed improvements required. The two options were discussed, and how we can best meet our goals. The details of the options and the supporting data in the report were discussed in detail. In Option 2, the base rate goes to \$60.00 and includes 5,000 gallons of water. It was the consensus that Option #2 best gets us where we need to be the quickest. The committee has not yet formally voted. Mr. Ashton stated he would like to use some information in the presentation in the upcoming newsletter. The report is extremely well written. Ms. Flint noted the Committee has done an excellent job. We need to be sure we have revenue to pay for operations and debt service. She thanked the Committee for an excellent job. She noted we are the only entity that does not charge property tax.

The Rate Hearing is scheduled for July 14, 2022 at 6:00 p.m. at Eastmont Middle School. The Rate Committee Report, slide presentation, and the consensus of the Committee will be presented by the Committee Chair to explain residential and commercial rates. We want the public to understand why we are doing this. It is expected that all committee members will also attend.

After discussion it was the consensus of the Board that Option #2 of the Rate Committee Report would best serve the needs of the District. **It was moved by Ms/ Seiger=Webster, seconded by Mr. True, the Rate Committee Presentation be accepted. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. Johansen, Cutler and True, aye.**

VIII Discussion and Set Date of July 14, 2022 6:00 p.m. - Eastmont Middle School for Public Hearing re: Water Rate and Fee Forecast(s) if any, for provision of water service by White City Water Improvement District, pursuant to Utah Code And for the providing of notice regarding same -

Mr. Ashton stated The District Rate Committee has met several times and discussed needs of the District and financing. We know some kind of rate increase may be necessary, and any increase, even one cent, requires a public hearing. Public notice is also required. The date of July 14, 2022 at 6:00 p.m. would allow us the amount of time required to meet deadlines for bonding and other legal matters. Eastmont Middle School is available, and confirmed. **After discussion, it was moved by Ms. Seiger-Webster, seconded by Mr. Johansen a public meeting be set for July 14, 2022 at 6:00 pm at Eastmont Middle School regarding water rate and fee forecasts (if any) for provision of water service by White City Water Improvement District. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. True, Johansen and Cutler, aye.**

IX General Manager Report

Mr. Ashton stated u upcoming conferences, seminars and meetings are listed on the meeting agenda, which were reviewed and discussed. Staff may be interested in attending rural meetings in order to get training credits. Mr. Ashton reported he has followed-up regarding overnight stays to attend meetings, and a Board Policy allowing overnight stays while attending meetings and conferences would be required. He will draft a policy on overnight stays for next month's meeting. Ms. Flint ask board members to let her know if they plan to attend meetings on the list.

Upcoming Conferences, Seminars and Meetings

RWAU Fall Conference - August 30-31, 2022 - Davis Conference Center =
UWUA - Water Summit - October 18, 2022 - Davis Convention Center
Caselle Annual Conference - October 25,26, 2022 Salt Lake City, Uetah
UASD Annual Convention - November 24, 2022 - Davis Convention Center
RWAU Conference - February 28-March3, 2 -23 - - St. Gorge
UWUA, Workshop - March 26-27, 2023 - St. George

It was moved by True, seconded by Mr. Johansen the General Manager Report be accepted.. The motion was approved with the following vote: Messrs. True, Cutler and Johansen, aye; Ms. Flint and Seiger-Webster, aye.

It was moved by Mr. True, seconded by Mr. Cutler The public meeting be closed and the Board move into Closed Session to discuss Personnel Issues. Th e motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. Johansen, Cutler and True aye.

I, Paulina Flint, Chair of the White City Water Improvement District Board of Trustees, hereby certify that on Wednesday, June 15, 2022 the public meeting of the White City Water Improvement District Board of Trustees was close to discuss Personnel Issues. No other discussion or actions were discussed at that time.



Paulina, Flint, Chair

- X Personnel Issues (Closed Session Under Utah Code Ann. 52-4-205)
- XI Property Issues if required ((Closed Session Under Utah Code Ann. 52-4-205)-
- XII Security Issues If Required (Closed Session Under Uutah Code Ann. E52-4-20
- XIII Litigation Issues If Required (Closed Session Under Utah Code Ann. 52-4-205)

Wednesday, June 15, 2022

XIV Annual Employee Reviews - & Action on Recommendations -

After discussion , It was moved by Mr. True, seconded by Mr. Johansen, the recommendations made by Mr. Ashton in a confidential letter regarding Annual Employee recommendations be approved and that remaining funds in the account be awarded to Mr. Ashton as a bonus. The motion was approved with the following vote: Messrs. Cutler, True and Johansen, aye; Ms. Flint and Seiger-Webster, aye.

XV - XV Water System Issues

Water system issues were discussed under other agenda I items.

XVI Suggested Items for Upcoming Meetings -

Mr. True suggested the setting of Board Retreat date be placed on an upcoming agenda. September/October after bonding is complete


XVI Adjourn

It was moved by Mr. . Johansen the meeting adjourn.

Respectfully submitted,

Approved,


Susan A. Dean, Secretary


Paulina F. Flint, Chair